



## Agenda Submittal

**Agenda #:** 12 **Status:** Consent Calendar  
**Type:** Notice of Completion **Department:** General Services  
**File #:** 18-387 **Contact:** Mark Hummel, 784-7908  
**Agenda date:** 6/5/2018 **Final action:** 6/5/2018  
**Title:** Approve the Notice of Completion for the County Administration Center Roof Recoating Project at 675 Texas Street constructed by Cal-Inc. of Vacaville; and Authorize the Clerk of the Board to record the executed Notice of Completion  
**Governing body:** Board of Supervisors  
**District:** All  
**Attachments:** 1. A - Notice of Completion, 2. B - Summary of Project Funding and Expense, 3. Recorded Notice of Completion, 4. Minute Order

Date	Ver.	Action By	Action	Result
6/5/2018	1	Board of Supervisors	Approved	

Published Notice Required? Yes ☐ No ☒  
Public Hearing Required? Yes ☐ No ☒

### **DEPARTMENTAL RECOMMENDATION:**

The Department of General Services recommends that the Board of Supervisors:

1. Approve the Notice of Completion (Attachment A) for the County Administration Center (CAC) Roof Recoating Project at 675 Texas Street constructed by Cal-Inc. of Vacaville; and
2. Authorize the Clerk of the Board to record the executed Notice of Completion.

### **SUMMARY:**

The Department of General Services is requesting that the Board approve the Notice of Completion for the Project and authorize the Clerk of the Board to record the document, and to allow release of retention funds held by the County.

### **FINANCIAL IMPACT:**

In FY2015/16 the Board approved \$141,500 in Accumulated Capital Outlay (ACO) funds within Budget Unit (BU) 1736 for the roof recoating projects at both the Probation and County Administration Center (CAC) buildings. In FY2016/17 the Board approved an additional \$160,000 from the ACO Fund for a total combined funding allocation of \$301,500. The approved budget was allocated to cover the cost of \$174,000 for the County Administration Center Roof Recoating Project and the remaining \$127,500 for the Probation Roof Recoating project. The CAC Project expenses are summarized in Attachment B.

### **DISCUSSION:**

On October 24, 2017, the Board awarded a construction contract to Cal-Inc. in the amount of \$141,577 to provide roof recoating improvements to the County Administration Center (Project). During the course of the

construction, the quality of work satisfied the requirements of the construction documents and has been deemed code compliant.

The Project provided a new roof coating for the County Administration Center, including minor repairs to the existing roofing substrate, extending the useful life of the roof by approximately 10 years. During the course of construction, one Change Order totaling \$4,200 was approved for additional repair materials.

The CAC and Probation Building roof recoating work was originally funded in Budget Unit 1736 as a single project. The work was bid three times due to unfavorable first results, which were over budget. Capital Projects Management staff self-performed design and specification services, along with additional product research, to help lower the construction cost. Staff also separated the work on each building into separately bid projects to allow flexibility in awarding the work.

#### **ALTERNATIVES:**

The Board could choose not to execute and record the Notice of Completion. This action is not recommended because Cal-Inc. successfully fulfilled the terms of the contract.

#### **OTHER AGENCY INVOLVEMENT:**

The Department of Resource Management Building and Safety Division provided building inspection and code compliance services for the Project.

#### **CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**