



## Agenda Submittal

**Agenda #:** 5 **Status:** Consent Calendar  
**Type:** Report **Department:** Auditor-Controller  
**File #:** 18-546 **Contact:** Kirk Starkey, 784-3057  
**Agenda date:** 8/7/2018 **Final action:** 8/7/2018  
**Title:** Accept the Follow-Up Review Report on the In- Home Support Services (IHSS) Internal Control Review Report dated April 27, 2017

**Governing body:** Board of Supervisors

**District:** All

**Attachments:** 1. A - IHSS Follow-Up Review Report, 2. B - H&SS Response to Review, 3. Minute Order

Date	Ver.	Action By	Action	Result
8/7/2018	1	Board of Supervisors	Accepted	

Published Notice Required? Yes ☐ No ☒

Public Hearing Required? Yes ☐ No ☒

### **DEPARTMENTAL RECOMMENDATION:**

The Auditor Controller's Office (ACO) recommends the Board of Supervisors accept the Follow-up Review on the In-Home Support Services (IHSS) Program Internal Control Review Report dated April 27, 2017.

### **SUMMARY/DISCUSSION:**

In accordance with the Internal Audit Division's Fiscal Year 2017/18 Audit Plan, the ACO conducted a follow-up review on the In-Home Support Services (IHSS) Program Internal Control Review Report dated April 27, 2017. The Report focused on evaluating the adequacy and effectiveness of IHSS internal controls, the procedures used to carry out assigned responsibilities, and compliance with applicable policies and standards. The report identified areas within the IHSS program requiring improvements and provided several recommendations to enhance compliance with program mandates and to better achieve program objectives. This follow-up was limited to reviewing actions taken as of April 30, 2018, to implement recommendations from the report.

The follow-up indicated IHSS Program management fully implemented seven (7) recommendations, are in the process of implementing two (2) recommendations, and did not implement two (2) recommendations.

Implementing seven recommendations since the last review is positive progress towards improving compliance with program mandates. However, the two items that have not been implemented are related to reducing the risk of fraud occurring in the program. As such, they are considered significant recommendations that should be implemented as soon as possible. Because they are significant, the ACO will perform a final six-month follow-up review to determine whether the remaining recommendations have been fully implemented.

### **FINANCIAL IMPACT:**

The acceptance of the audit report has no financial impact. The costs associated with preparing the agenda item is nominal and absorbed by the department's FY2018/19 Adopted Budget.

**ALTERNATIVES:**

The Board of Supervisors could elect to not receive the report as presented. This alternative is not consistent with sound public policy and is therefore not recommended.

**OTHER AGENCY INVOLVEMENT:**

The Department of Health and Social Services has reviewed and accepted the report. Management's response is attached. See Attachment B.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION