



## Agenda Submittal

**Agenda #:** 5 **Status:** Consent Calendar  
**Type:** Report **Department:** County Administrator  
**File #:** 18-565 **Contact:** Matthew A. Davis, 784-6111  
**Agenda date:** 8/14/2018 **Final action:** 8/14/2018  
**Title:** Approve the Board of Supervisors' response to the 2017/2018 Grand Jury Report of May 24, 2018 - "Property Tax Assessment and Payment Processing Review"

**Governing body:** Board of Supervisors

**District:** All

**Attachments:** 1. A - Auditor-Controller Response, 2. B - Treasurer-Tax Collector-County Clerk Response, 3. C - Assessor-Recorder Response, 4. D - Board of Supervisors Response, 5. Minute Order

Date	Ver.	Action By	Action	Result
8/14/2018	1	Board of Supervisors	Approved	

Published Notice Required? Yes ☐ No ☒

Public Hearing Required? Yes ☐ No ☒

### **DEPARTMENTAL RECOMMENDATION:**

It is recommended that the Board of Supervisors approve the Board of Supervisor's response to the 2017/2018 Grand Jury Report of May 24, 2018 - "Property Tax Assessment and Payment Processing Review" which is attached to this agenda item as Attachment D. Responses by the offices of the Auditor-Controller, Treasurer-Tax Collector-County Clerk and Assessor/Recorder are attached as Attachment A, B and C.

### **SUMMARY / DISCUSSION:**

On May 24, 2018, the Solano County Grand Jury issued a report entitled "Property Tax Assessment and Payment Processing Review." The report is a functional review of the property tax and assessment and payment processing system - the Solano County Integrated Property System (SCIPS) - and the components of the property tax cycle performed by the offices of the Auditor-Controller, Treasurer-Tax Collector-County Clerk and Assessor/Recorder and Assessment Appeals Board.

The Grand Jury report resulted in two (2) findings and two (2) recommendations. The report identified the Solano County Board of Supervisors, the Auditor-Controller, the Treasurer-Tax Collector-County Clerk and the Assessor/Recorder as responding entities from the County and the Chair of the Assessment Appeals Board. Responses were submitted by the three department heads and attached for the Board's reference as Attachments A, B and C. The Board of Supervisors' proposed response is set forth in Attachment D - Response to the Grand Jury Report of May 24, 2018: Property Tax Assessment and Payment Processing Review.

Copies of Grand Jury reports are available upon request from the Clerk of the Board or can be viewed on the Grand Jury's website at: <http://www.solanocourts.com/GrandJury/default.html>

### **FINANCIAL IMPACT:**

There are no immediate financial implications related to recommended actions in the reports from the Auditor-Controller, Treasurer-Tax Collector-County Clerk and Assessor/Recorder. The Board has approved funding to proceed with the replacement of the County's integrated property tax system. The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2018/19 Adopted Budget.

**ALTERNATIVES:**

The Board could choose to disagree with the recommended responses and direct staff to prepare a different or more elaborate response to the Grand Jury.

**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed the attached response to the Presiding Judge for content and form.