



Agenda Submittal

Agenda #: 2 **Status:** Presentation
Type: Resolution-Presentation **Department:** Probation
File #: 18-625 **Contact:** Christopher Hansen, 784-4803
Agenda date: 9/11/2018 **Final action:** 9/11/2018
Title: Adopt and present a resolution and plaque of appreciation honoring Carol Nancy Rueger, Legal Procedures Clerk, upon her retirement from the Solano County Probation Department with over 27 years of dedicated public service (Supervisor Thomson)
Governing body: Board of Supervisors
District: District 5
Attachments: 1. A - Resolution, 2. Adopted Resolution, 3. Minute Order

Date	Ver.	Action By	Action	Result
9/11/2018	1	Board of Supervisors	Adopted	

Published Notice Required? Yes _____ No X
Public Hearing Required? Yes _____ No X

DEPARTMENTAL RECOMMENDATION:

The Probation Department recommends the Board of Supervisors adopt and present a resolution and plaque of appreciation honoring Carol Nancy Rueger, Legal Procedures Clerk, upon her retirement from the Solano County Probation Department, with over 27 years of dedicated public service.

SUMMARY/DISCUSSION:

Ms. Rueger started her career in Solano County as a Lead Transcriber-Typist on December 23, 1990. On April 4, 1999 Ms. Rueger was promoted to Senior Legal Procedures Clerk in the Juvenile Clerical Unit. In April 2007, Ms. Rueger decided to transition to the Adult Clerical Unit as a Legal Procedures Clerk where she has served for the last 11 years.

Ms. Rueger has dedicated herself to serving and supporting the Probation Department in many different roles. Due to her extensive knowledge in Probation and her attention to detail, Ms. Rueger was assigned to lead the record purging project. Ms. Ruger willingly accepted the challenge. Since taking on this assignment, she has processed more than twenty thousand records in addition to other daily duties. Ms. Rueger's daily contribution to her co-workers and the department will be greatly missed.

Ms. Rueger has performed her duties throughout her years of service in a professional, compassionate, and responsible manner. As a Legal Procedures Clerk, she has displayed a commitment to the mission of the Solano County Probation Department which is to Reduce Recidivism through Positive Behavior Change.

FINANCIAL IMPACT:

The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2018/19 Adopted Budget. The costs associated with preparation and purchase of the resolution materials and plaque are included in the Board's FY2018/19 Adopted Budget.

ALTERNATIVES:

The Board could choose not to adopt this resolution and plaque of appreciation. This is not recommended as this is an opportunity to recognize Carol Nancy Rueger's dedication and contributions to Solano County.

OTHER AGENCY INVOLVEMENT:

There is no other agency involvement.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION