



## Agenda Submittal

**Agenda #:** 7  
**Type:** Resolution  
**File #:** 18-829  
**Agenda date:** 12/4/2018  
**Status:** Consent Calendar  
**Department:** Human Resources  
**Contact:** Marc Fox, 784-2552  
**Final action:** 12/4/2018

**Title:** Adopt a resolution amending the Alphabetical Listing of Classes and Salaries to implement upcoming increase in the California minimum hourly rate for the extra help classifications of Contract Employee-Professional, Contract Employee-Technical, Peer Group Co-Facilitator, Departmental Aide-Clerical, and Library Departmental Aide; and Direct the Director of Human Resources to sign an amendment to the collective bargaining agreement between the County and Service Employees International Union, Local 1021, representing select classifications of extra help employees

**Governing body:** Board of Supervisors

**District:** All

**Attachments:** 1. A - Resolution, 2. B - Amendment, 3. Minute Order, 4. Adopted Resolution

Date	Ver.	Action By	Action	Result
12/4/2018	1	Board of Supervisors	Adopted	

Published Notice Required? Yes ☐ No ☒  
Public Hearing Required? Yes ☐ No ☒

### DEPARTMENTAL RECOMMENDATION:

The Human Resources Department recommends that the Board of Supervisors:

- 1) Adopt a resolution amending the Alphabetical Listing of Classes and Salaries to implement upcoming increase in the California minimum hourly rate for the extra help classifications of Contract Employee-Professional, Contract Employee-Technical, Peer Group Co-Facilitator, Departmental Aide-Clerical, and Library Departmental Aide; and
- 2) Direct the Director of Human Resources to sign an amendment to the collective bargaining agreement between the County and Service Employees International Union (SEIU), Local 1021, representing Unit 89 (Extra Help Clerical Employees) by increasing the pay rate for select classifications that otherwise would fall below the amended California minimum wage.

### SUMMARY:

The California minimum wage is increasing from \$11.00 to \$12.00 per hour effective January 1, 2019. Because the County implements wage increases effective at the beginning of a pay period, the January 1, 2019 minimum wage increase will be implemented on December 30, 2018.

There are five job classifications which will be below the California minimum wage. The Director of Human Resources recommends that the three unrepresented classifications and the two represented classifications are amended to reflect the pending increases of the California minimum wage. SEIU has been consulted and agrees with the proposed wage increase for the two represented classifications.

## **FINANCIAL IMPACT**

Increases to the California minimum wage are anticipated to cost \$29,787 for the remainder of FY2018/19. Of this total, \$4,928 is to the Parks Fund (Resource Management), \$2,283 is to the General Fund (\$1,083 in Auditor-Controller's Office and \$1,200 in Probation Department) and \$22,576 to the Library Fund (Library Services). All of the impacted departments are able to absorb the additional cost in their existing FY2018/19 budget appropriations.

## **DISCUSSION:**

The California legislature enacted, and the Governor signed into law, gradual increases to the California minimum wage beginning in 2017. Effective January 1, 2019, the California minimum wage increases to \$12.00 per hour. Over time, the State minimum wage will increase to \$15.00 per hour and, thereafter, be indexed based on California cost-of-living. The California minimum wage is greater than the federal minimum wage (\$7.25 per hour, or \$10.35 for federal contractors). Because the County implements wage increases effective at the beginning of a pay period, the January 1, 2019 minimum wage increase will be implemented on December 30, 2018.

Five extra help classifications are impacted by the changes to the California minimum wage.

The three unrepresented classifications are Contract Employee-Professional, Contract Employee-Technical, and Peer Group Co-Facilitator.

- The Contract Employee-Professional has a pay range of \$11.00 to \$145.00 per hour. There are no Contract Employees-Professional who presently earn less than \$12.00 per hour. It is recommended to increase the entry wage from \$11.00 to \$12.00 per hour.
- The Contract Employee-Technical has a pay range of \$11.00 to \$100.00 per hour. There are no Contract Employees-Technical who presently earn less than \$12.00 per hour. It is recommended to increase the entry wage from \$11.00 to \$12.00 per hour.
- The Peer Group Co-Facilitator classification, used by the Probation Department in support of the Center for Positive Change, has a single pay rate which would be amended from \$11.00 to \$12.00 per hour.

Two represented extra help classifications are represented by SEIU.

- Departmental Aide - Clerical earns \$11.033360 per hour (step 5). It is recommended to increase the wage to \$12.00 per hour. There are presently Departmental Aides in a variety of County departments including Resource Management and Auditor-Controller.
- Library Departmental Aide earns \$11.033360 per hour (step 5). It is recommended to increase the wage to \$12.00 per hour. Library Departmental Aides are employed only by the Library Services Department.

## **ALTERNATIVES:**

The Board could choose not to approve the increase in hourly rates for these select job classifications, but this would result in the County being out of compliance with the pending California minimum wage.

## **OTHER AGENCY INVOLVEMENT:**

The County has met and conferred with SEIU, Local 1021, regarding the proposed salary increase to the two extra help job classifications represented by SEIU and impacted by the minimum wage increases. SEIU has signed the proposed amendment and that signed amendment is attached.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION