



Agenda Submittal

Agenda #:		Status:	Agenda Ready
Type:	CSC-Document	Department:	Civil Service Commission
File #:	CSC 18-0026	Contact:	Marc Fox, 784-2552
Agenda date:	12/12/2018	Final action:	
Title:	Accept the Civil Service Commission regular meeting calendar for 2019		

Governing body: Civil Service Commission

District:

Attachments:

Date	Ver.	Action By	Action	Result
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HUMAN RESOURCES' RECOMMENDATION

It is recommended that the Commission take the following action for the Civil Service Commission's regular meeting calendar for calendar year 2019:

- A. Accept the Civil Service Commission calendar for 2019, setting the meeting start time at 6:30 p.m.; and
- B. Approve cancellation of the Civil Service Commission meeting of July 10, 2019.

SUMMARY

Civil Service Rule 3.01, Meetings of the Civil Service Commission, paragraph A provides that the Civil Service Commission shall meet at least monthly, normally on the second Wednesday of the month, at the hour and place designated by the President. The Commission may meet at other times at the call of the President or of a quorum of the Commission, providing four days' notice is given.

DISCUSSION

The 2019 calendar year Civil Service Commission meeting calendar continues the Commission's regular meetings on the second Wednesday of each month, beginning at 6:30 p.m. The Director of Human Resources recommends that there is no scheduled meeting for July 2019. Additional special meetings may call as provided by the Civil Service Rules.

The 2019 Civil Service Commission meeting calendar would be:

- January 9, 2019 at 6:30 p.m.
- February 6, 2019 at 6:30 p.m.
- March 6, 2019 at 6:30 p.m.
- April 10, 2019 at 6:30 p.m.
- May 8, 2019 at 6:30 p.m.
- June 12, 2019 at 6:30 p.m.
- August 14, 2019 at 6:30 p.m.

- September 11, 2019 at 6:30 p.m.
- October 9, 2019 at 6:30 p.m.
- November 13, 2019 at 6:30 p.m.
- December 11, 2019 at 6:30 p.m.

ALTERNATIVES

The Commission could elect to have a different meeting starting time; however, this is not recommended as Commissions previously expressed interest in maintaining the 6:30 p.m. meeting start time. The Commission could elect to hold a regular Commission meeting in July 2019; however, this is not recommended as Human Resources Department staff may not be available due to vacations.

OTHER AGENCY INVOLVEMENT

Not applicable.