



## Agenda Submittal

**Agenda #:** 9  
**Type:** Resolution-Presentation  
**File #:** 19-52  
**Agenda date:** 2/5/2019  
**Status:** Presentation  
**Department:** Health and Social Services  
**Contact:** Gerald Huber, 784-8400  
**Final action:** 2/5/2019  
**Title:** Adopt a resolution and plaque of appreciation honoring Charlene Baker, Special Programs Supervisor, upon her retirement from the Department of Health and Social Services, Employment & Eligibility Services Division with over 25 years of dedicated service to Solano County (Chairwoman Hannigan)  
**Governing body:** Board of Supervisors  
**District:** All  
**Attachments:** 1. A - Resolution, 2. Executed Resolution, 3. Minute Order

Date	Ver.	Action By	Action	Result
2/5/2019	1	Board of Supervisors	Adopted	

Published Notice Required? Yes \_\_\_\_\_ No X  
Public Hearing Required? Yes \_\_\_\_\_ No X

### DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services (H&SS) recommends that the Board adopt a resolution and plaque of appreciation honoring Charlene Baker, Special Programs Supervisor, upon her retirement from the Employment & Eligibility Services (E&ES) Division with over 25 years of dedicated service to Solano County.

### SUMMARY/DISCUSSION:

Charlene Baker began her career in Solano County on January 5, 1993 as an Eligibility Worker specializing in Aid to Families with Dependent Children, Food Stamps and Medi-Cal. In November 1998, Ms. Baker promoted to a Lead Worker specializing in Medi-Cal eligibility. Ms. Baker quickly stood out as a natural teacher and was promoted to Staff Development Trainer in September 2001. In June 2014, Ms. Baker then promoted to Special Programs Supervisor over the H&SS, E&ES Division, Staff Development unit.

Ms. Baker's impact on both staff and clients cannot be overstated and, throughout her career, Ms. Baker mentored hundreds of employees. Ms. Baker is highly regarded by staff at every level and what sets her apart is her unrivaled ability to inspire and train. During her time as a supervisor, Ms. Baker developed skills and expertise in supportive supervision as she led the training team. Ms. Baker was a favorite facilitator of the "Investment in Excellence" program bringing the curriculum to life with her stories, passion and authentic presence. Ms. Baker also developed the training curriculum in Solano for the Affordable Care Act.

Most recently, Ms. Baker has been instrumental in bringing "The Coach Approach" to E&ES and has trained staff in helping to bring a coaching culture to the Division. Ms. Baker has made a lasting impact by guiding hundreds of employees throughout her distinguished career.

H&SS wishes Ms. Baker all the best in her retirement and future endeavors which include traveling and spending time with her family.

**FINANCIAL IMPACT:**

The cost associated with preparing the agenda item is nominal and absorbed by the Department's FY2018/19 Adopted Budget. The costs associated with the preparation and purchase of the resolution materials and plaque are included in the Board's FY2018/19 Adopted Budget.

**ALTERNATIVES:**

The Board may choose not to adopt this resolution and plaque of appreciation for Ms. Baker. This is not recommended as it is an opportunity to acknowledge Ms. Baker for her dedication and service to Solano County.

**OTHER AGENCY INVOLVEMENT:**

None.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENT RECOMMENDATION