



## Agenda Submittal

**Agenda #:**  
**Type:** CSC-Document  
**File #:** CSC 19-0009  
**Agenda date:** 3/6/2019  
**Title:** Approve the Continued Registration of Employee Organizations

**Status:** Agenda Ready  
**Department:** Civil Service Commission  
**Contact:** Marc Fox, 784-2552  
**Final action:**

**Governing body:** Civil Service Commission

**District:**

**Attachments:** 1. A - Unit 14

Date	Ver.	Action By	Action	Result
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### HUMAN RESOURCES' RECOMMENDATION

It is recommended that the Civil Service Commission approve the requests for continued registration for the following employee organizations:

- Unit 14 - Correctional Supervisors; represented by Teamsters Union, Local #856

### SUMMARY

The Employer-Employee Relations Rules and Regulations (EERRR) Section 7, Employee Organization Registration Procedures, paragraph B, provides that requests for continued registration shall be submitted annually between January 1 and January 15 of each year.

### DISCUSSION

On November 20, 2018 the Human Resources Department sent to each recognized employee organization the request for annual recognition. Recognized employee organizations are to provide:

1. Name and mailing address of the organization.
2. A statement whether the organization is a chapter or local of, or affiliated with, a regional, state, national or international organization and, if so, the name and address of each such regional, state, national or international organization.
3. A list of principal officers of the organization.
4. A statement that the organization has, as one of its primary purposes, representation of its members in their employer-employee relations with the County.
5. A designation of those persons, not exceeding two (2) in number, and their addresses, to whom notice, sent by regular United States mail will be deemed sufficient notice to the organization for any purpose.
6. A statement that the organization has no restriction on membership based on race, color, creed,

national origin, sex, age, or physical or mental impairment.

7. Current copies of the organization's constitution and by-laws.
8. A designation of those persons who are authorized as representatives of the organization in any communications with the Director, the Commission or Board.

Recognized employee organizations began submitting the required annual recognition documentation shortly following the Human Resources Department's request.

On January 9, 2019, the Commission approved the continued registrations for all bargaining units except for Unit 14, which had not submitted their registration. Under the County's Employer-Employee Relations Rules and Regulations, continued registrations are due by January 15<sup>th</sup> of each calendar year. Unit 14's continued registration was received by the Human Resources Department on February 21, 2019.

The Commission Secretary will update the list of employee organization continued registration submittals at the Commission's meeting.

#### **ALTERNATIVES**

None.

#### **OTHER AGENCY INVOLVEMENT**

The Human Resources Department worked with each recognized employee organization in gathering the required information for continued recognition.