



## Agenda Submittal

**Agenda #:** 15 **Status:** Consent Calendar  
**Type:** Miscellaneous **Department:** Health and Social Services  
**File #:** 19-274 **Contact:** Gerald Huber, 784-8400  
**Agenda date:** 4/23/2019 **Final action:** 4/23/2019  
**Title:** Approve a plaque of appreciation honoring Cynthia Brice-Smith, Eligibility Benefits Specialist II, upon her retirement from the Department of Health and Social Services, Employment & Eligibility Services Division with over 18 years of dedicated public service to Solano County  
**Governing body:** Board of Supervisors  
**District:** All  
**Attachments:** 1. Minute Order

Date	Ver.	Action By	Action	Result
4/23/2019	1	Board of Supervisors	Approved	

Published Notice Required? Yes ☐ No ☒  
Public Hearing Required? Yes ☐ No ☒

### DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services (H&SS) recommends that the Board approve a plaque of appreciation honoring Cynthia Brice-Smith, Eligibility Benefits Specialist II, upon her retirement from the Employment & Eligibility Services (E&ES) Division with over 18 years of dedicated public service to Solano County.

### SUMMARY/DISCUSSION:

Cynthia Brice-Smith began her career with Solano County on July 25, 2000 as an Eligibility Benefits Specialist I. After Ms. Brice-Smith completed her job training, she worked in the E&ES Medi-Cal Unit in the Vallejo office as an Eligibility Benefits Specialist II. Ms. Brice-Smith worked in the Vallejo office until 2002 when she was reassigned to NorthBay Hospital as an Outstation worker where she processed Medi-Cal applications onsite.

In June of 2009, Ms. Brice-Smith was reassigned to the E&ES regional office in Fairfield where she was part of the Multi-Program Intake (MPI) Unit processing applications for the California Work Opportunity and Responsibility to Kids Program (CalWORKs), Medi-Cal and CalFresh. Ms. Brice-Smith is a dedicated Eligibility Benefits Specialist II who is known for working quickly and prioritizing the needs of her clients. Ms. Brice-Smith's customer service skills are exemplary, and she is recognized as a team player who is always willing to volunteer to help her fellow coworkers. She is well liked and respected in the office and will be truly missed.

Ms. Brice-Smith retires from E&ES on May 3, 2019 and H&SS wishes her well in her retirement and future endeavors.

### FINANCIAL IMPACT:

The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2018/19 Adopted Budget. The costs associated with preparation and purchase of the plaque are included in the Board's FY2018/19 Adopted Budget.

### ALTERNATIVES:

The Board may choose not to approve this plaque of appreciation. This is not recommended as it is an opportunity to acknowledge Ms. Brice-Smith for her dedication and service to Solano County.

**OTHER AGENCY INVOLVEMENT:**

None.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION