



Agenda Submittal

Agenda #: 8 **Status:** Consent Calendar
Type: Notice of Completion **Department:** General Services
File #: 19-685 **Contact:** Mark Hummel, 784-7908
Agenda date: 9/10/2019 **Final action:** 9/10/2019
Title: Approve a Notice of Completion for Vacaville Veterans Memorial Hall Improvement Project located at 549 Merchant Street in Vacaville constructed by Monley Hamlin, Inc. of Woodland; and Authorize the Clerk of the Board to record the executed Notice of Completion
Governing body: Board of Supervisors
District: All
Attachments: 1. A - Notice of Completion, 2. B - Summary of Project Funding and Expense, 3. Minute Order

Date	Ver.	Action By	Action	Result
9/10/2019	1	Board of Supervisors		

Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of General Services recommends that the Board of Supervisors:

1. Approve a Notice of Completion (Attachment A) for Vacaville Veterans Memorial Hall Improvement Project located at 549 Merchant Street in Vacaville constructed by Monley Hamlin, Inc. of Woodland; and
2. Authorize the Clerk of the Board to record the executed Notice of Completion.

SUMMARY:

On August 14, 2018, the Board awarded a construction contract to Monley Hamlin, Inc. to provide improvements to the Vacaville Veterans Hall (Project). During the course of the construction, the quality of work exceeded the requirements of the construction documents and the Hall has been deemed code compliant. The Department of General Services is requesting that the Board approve the Notice of Completion for the Project and authorize the Clerk of the Board to record the document and allow release of retention funds held by the County.

FINANCIAL IMPACT:

The Board approved \$1,445,000 from a combination of General Fund Capital Renewal Reserve and Accumulated Capital Outlay (ACO) Funds to fund the project. The construction contract with Monley Hamlin, Inc. was for \$970,607 and two contract change orders were issued for a total amount of \$77,944, resulting in a final construction contract of \$1,048,551. The total project cost including design fees, permits, project management, and other miscellaneous costs was \$1,435,309. Remaining project funds of \$9,691 will be returned to the ACO Fund. The Project budget and expenses are summarized in Attachment B.

The costs associated with preparing the agenda item are nominal and absorbed by the department's

FY2019/20 Adopted Budget.

DISCUSSION:

The Vacaville Veterans Memorial Hall, constructed in 1929, serves as a local historic landmark and is the home to four veteran's organizations and three auxiliaries that enjoy a reputation for broad community outreach and support. In 2017, Solano County General Services began meeting with Vacaville Veterans representatives to plan for proposed renovation work at the Memorial Veterans Hall. A \$1.4 million-dollar scope of work was identified for repairs, renovations and improvements to the hall. The renovation addressed exterior walkways and ramps, fencing, roofing, painting, energy-efficient air conditioning/heating and interior finishes and lighting. Additional food storage equipment was provided along with improvements to the basement food storage areas. The renovation also presented a unique opportunity to restore the grand meeting hall to its original splendor by uncovering and refurbishing the original high wood-paneled ceiling and heavy timber trusses.

ALTERNATIVES:

The Board could choose not to execute and record the Notice of Completion. This action is not recommended since Monley Hamlin, Inc. has successfully fulfilled the terms of the contract. Failure to adopt the Notice of Completion will prevent release of retention funds and payments to the General Contractor, which could result in adverse claims.

OTHER AGENCY INVOLVEMENT:

The Department of Resource Management Building and Safety Division provided building inspection and code compliance services for the Project.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION