



Agenda Submittal

Agenda #:	3	Status:	Presentation
Type:	Resolution-Presentation	Department:	Health and Social Services
File #:	19-702	Contact:	Gerald Huber, 784-8400
Agenda date:	9/24/2019	Final action:	9/24/2019
Title:	Adopt and present a resolution and plaque of appreciation recognizing Maria G. Ramirez, Office Assistant III, upon her retirement from Health & Social Services, Behavioral Health Division, with over 29 years of dedicated public service to Solano County (Supervisor Thomson)		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	1. A - Resolution, 2. Adopted Resolution, 3. Minute Order		

Date	Ver.	Action By	Action	Result
9/24/2019	1	Board of Supervisors		

Published Notice Required? Yes ☐ No ☒

Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Solano County Health and Social Services (H&SS) recommends that the Board adopt and present a resolution and plaque of appreciation recognizing Maria G. Ramirez, Office Assistant III, upon her retirement from the Department of Health & Social Services, Behavioral Health Division, with over 29 years of public service to Solano County.

SUMMARY/DISCUSSION:

Maria G. Ramirez was hired by Solano County Health & Social Services, Public Health Division in May 1990, as an Extra Help Medical Assistant and went on to become a permanent employee in January 1992. Her career in Solano County extended over 29 years, during which she was committed to the medical and behavioral health service needs of Solano County residents who received County services.

Ms. Ramirez worked in the capacity of Medical Assistant and then promoted to an Office Assistant III where she worked in various Fairfield and Vallejo locations. She started her Solano County employment at Prenatal Care in the former Solano County Hospital in Fairfield until that program was transferred to North Bay Medical Center. After that, Ms. Ramirez worked in the County Primary Care Clinic in Vallejo, and later promoted to Office Assistant III in Fairfield where she welcomed and registered clients and supported her supervisor and the clinic administration.

In 2013, Ms. Ramirez transferred to the Adult Mental Health Outpatient Clinic in Fairfield as an Office Assistant III, which was under the oversight of the Public Health Division until 2014 when it transferred to the Behavioral Health Division's oversight. In the Adult Mental Health Outpatient Clinic, Ms. Ramirez provided front desk and operational support until her retirement.

Ms. Ramirez has cared for the needs of the adult mental health client population and is proud of the quality services that she supported through the Adult Mental Health Outpatient Clinic. Her bicultural/bilingual

knowledge of the Spanish language and culture assisted clients on the phone, at the front desk, and when necessary, the mental health providers.

On behalf of the many clients and employees she has served and supported, H&SS recognizes Maria G. Ramirez for over 29 years of service to Solano County.

FINANCIAL IMPACT:

The costs associated with preparing the agenda item are nominal and absorbed by the Department's FY2019/20 Adopted Budget. The costs associated with preparation and purchase of the resolution materials and plaque are included in the Board's FY2019/20 Adopted Budget.

ALTERNATIVES:

The Board could choose to not approve the plaque of appreciation and resolution. This is not recommended as this is an opportunity to recognize Ms. Ramirez's long-term employment and contributions to Solano County at her retirement.

OTHER AGENCY INVOLVEMENT:

None.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION