



Agenda Submittal

Agenda #: 17 **Status:** Consent Calendar
Type: Contract plus Resolution **Department:** Health and Social Services
File #: 19-707 **Contact:** Gerald Huber, 784-8400
Agenda date: 9/24/2019 **Final action:** 9/24/2019
Title: Approve the appointment of Verneal Brumfield to the Napa/Solano Area Agency on Aging Advisory Council representing Solano County for a 2 year term to expire September 31, 2021; Approve the Napa/Solano Area Agency on Aging Advisory Council Bylaws; Adopt a resolution approving the contract with the California Department of Aging for \$90,472 for October 1, 2019 through September 30, 2020 for Planning and Services Area 28 Supplemental Nutrition Assistance Program-Education funds; and Authorize the County Administrator to execute the contract and any contract amendments to distribute additional California Department of Aging Supplemental Nutrition Assistance Program-Education identified funds for federal FY2019/20
Governing body: Board of Supervisors
District: All
Attachments: 1. A - Bylaws, 2. B - Contract, 3. C - Resolution, 4. Executed Contract, 5. Fully Executed Contract, 6. Adopted Resolution, 7. Minute Order

Date	Ver.	Action By	Action	Result
9/24/2019	1	Board of Supervisors		

Published Notice Required? Yes _____ No X
Public Hearing Required? Yes _____ No X

DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services recommends the Board of Supervisors approve the appointment of Verneal Brumfield to the Napa/Solano Area Agency on Aging Advisory Council representing Solano County for a two-year term to expire September 31, 2021; Approve the Napa/Solano Area Agency on Aging Advisory Council By-Laws; Adopt a resolution approving the contract with the California Department of Aging (CDA) for \$90,472 for October 1, 2019 through September 30, 2020 for Planning and Services Area 28 Supplemental Nutrition Assistance Program-Education funds; and Authorize the County Administrator to execute the contract and any contract amendments to distribute additional California Department of Aging Supplemental Nutrition Assistance Program-Education identified funds for federal FY2019/20.

SUMMARY/DISCUSSION

The Napa/Solano Area Agency on Aging (N/S AAA) Advisory Council on Aging (ACOA) was established as an advisory council to the N/S AAA Oversight Board. The Advisory Council is required by the federal Older Americans Act and the Older Californians Act. ACOA members work with N/S AAA staff to develop, implement and monitor the Four-Year Plan and annual updates, hold public hearings and produce the annual report in accordance with the Older Californians Act. The duties of the ACOA include reviewing service providers, advocating on behalf of seniors, and recommending program enhancements. The ACOA:

- serves in a planning and advocacy capacity for seniors, adults with disabilities and their caregivers, and for other organizations designated by the Board of Supervisors;
- takes positions on matters pertaining to federal, State and local policies, programs, procedures and any legislation affecting older persons;

- seeks input from senior advocacy organizations, elected officials, local aging commissions and the general public for the purposes of advocating for and making formal presentations on issues of concern to seniors, adults with disabilities and their caregivers; and
- consists of a diverse group of adults, representing different service backgrounds, ethnicities, genders, and locations throughout the county.

In May 2019, the Board of Supervisors appointed eight Solano County ACOA members. One member previously appointed has been unable to serve and the N/S AAA reviewed applications for the vacancy and recommends Ms. Verneal Brumfield for appointment to the ACOA. Ms. Brumfield is a resident of Fairfield and has an extensive leadership background including former management positions at five prisons throughout the State of California. She has served on several nonprofit and community organizations in Solano County, including the Library Foundation, Campfire USA, National Council of Negro Women and the National Association for the Advancement of Colored People. Ms. Brumfield has participated in voter registration drives and tutoring at the Matt Garcia Learning Center. In 2018, Ms. Brumfield received the Woman of the Year Award from Congressman John Garamendi.

The recommended ACOA bylaws (Attachment A - Bylaws) were developed by the current members of the ACOA in consultation with N/S AAA staff. The bylaws outline the duties and responsibilities of the ACOA, membership qualifications, appointment terms, conflicts of interest the election and duties of officers and their terms, the process for circulating and approving reports and/or public statements, the establishment and dissolution of committees, and the process for approving bylaw amendments. The recommended bylaws must be approved by both the Solano County and the Napa County Boards of Supervisors.

The CDA requires Board resolutions for the acceptance of contracts. The attached (Attachment C) resolution is to accept the contract for \$90,472 with the California Department of Aging for federal FY2019/20 for Planning and Services Area (PSA) 28 Supplemental Nutrition Assistance Program-Education (SNAP-Ed) services. The SNAP-Ed services are for the federally funded, grant program supporting, evidenced-based, nutrition education and obesity prevention interventions and projects for persons eligible for the Supplemental Nutrition Assistance Program (SNAP) through complementary direct education and community interventions to improve nutrition. SNAP (also known as CalFresh) is a federal food assistance program funded by the United States Department of Agriculture. SNAP's goals are to increase food security, reduce hunger, enable healthy food choices, and facilitate a physically active lifestyle. This funding will support direct and indirect Supplemental Nutrition Assistance Program-Education activities for the senior populations in Napa and Solano Counties.

FINANCIAL IMPACT:

The costs associated with preparing this agenda item are nominal and are absorbed by the Department's FY 2019/20 Adopted Budget.

ALTERNATIVES:

The Board could choose to not appoint Ms. Brumfield and direct staff to conduct a new recruitment. This is not recommended, as Ms. Brumfield is qualified, deserving and willing to serve on the Advisory Council on Aging. The Board could choose not to adopt the N/S AAA Advisory Council bylaws; however, the Advisory Council has been appointed by the Boards of both Napa and Solano Counties to advise the N/S AAA and without bylaws the Council will not be able to carry out actions beneficial to the community and the success of the N/S AAA. The Board could choose to not adopt a resolution authorizing the County Administrator to execute a contract with the California Department of Aging for \$90,472 for federal FY2019/20, October 1, 2019 through September 30, 2020, for PSA 28 SNAP-Ed funds; however, funds are available to PSA 28 and these funds provide vital activities to the community.

OTHER AGENCY INVOLVEMENT:

Staff from Older & Disabled Adult Services, members of the Advisory Council on Aging, the N/S AAA Oversight Board Chairperson and County Counsel reviewed membership applications. County Counsel has reviewed the Advisory Council on Aging requested bylaws.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION