



## Agenda Submittal

**Agenda #:** 10 **Status:** Consent Calendar  
**Type:** Miscellaneous **Department:** Resource Management  
**File #:** 19-756 **Contact:** Mike Yankovich, 784-3159  
**Agenda date:** 10/1/2019 **Final action:** 10/1/2019  
**Title:** Approve a plaque of appreciation honoring Karen Avery, Senior Planner, upon her retirement from the Department of Resource Management with over 13 years of dedicated public service to Solano County  
**Governing body:** Board of Supervisors  
**District:** All  
**Attachments:** 1. Minute Order

Date	Ver.	Action By	Action	Result
10/1/2019	1	Board of Supervisors		

Published Notice Required? Yes ☐ No ☒  
Public Hearing Required? Yes ☐ No ☒

### DEPARTMENTAL RECOMMENDATION:

The Department of Resource Management recommends that the Board of Supervisors approve a plaque of appreciation honoring Karen Avery, Senior Planner, upon her retirement from the Department of Resource Management with over 13 years of dedicated public service to Solano County.

### SUMMARY/DISCUSSION:

Karen Avery will be retiring on October 8, 2019 as a Senior Planner with the Department of Resource Management after 13 years of excellent service to Solano County and its residents. Ms. Avery began her tenure with Solano County on February 27, 2006 as an Assistant Planner. She was promoted to Associate Planner in 2006 and to Senior Planner in 2007. Prior to Solano County Ms. Avery started her public service career in 1987 with the City of Dixon until her husband was transferred to another military base in 1993.

During her career, Ms. Avery worked on numerous land use applications which included subdivisions, conditional use permits, and variances. Ms. Avery also participated in policy issues which included the extensive analysis of how to address cannabis regulations in Solano County in response to changing State laws. She also gave presentations to groups on different items of interest as well as presenting reports before the Planning Commission and the Board of Supervisors. Examples of projects that she worked on include the expansion of Vineyard RV Park, Solano Land Trust Rockville Trails Park, Syar's 2014 Lake Herman Quarry expansion and was the State Mining and Reclamation planner for the County for the last five years.

During Ms. Avery's 13 years with the County, she provided invaluable support to the public and was continually complimented for being knowledgeable and responsive. In fact, she was voted Star Performer for Planning in 2007, 2013 and 2015. Her pleasant and positive attitude earned her the respect of management and staff as well as members of the Planning Commission. While she will be greatly missed, we are glad that she will be able to spend more time with her family and pursue other opportunities. We wish her well in all her future endeavors.

**FINANCIAL IMPACT:**

The cost associated with preparing this agenda item is nominal and is absorbed by the department's FY2019/20 Adopted Budget. The costs associated with preparation and purchase of the plaque are included in the Board's FY2019/20 Adopted Budget.

**ALTERNATIVES:**

The Board may choose not to approve the plaque of appreciation. This is not recommended as it is an opportunity to acknowledge Ms. Avery's dedicated service to Solano County.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION