



deficiency identification, cost estimation, training recommendations, and inform the department's annual Capital Facilities Improvement Plan (CFIP). The Enovity Inc. bid proposal was \$332,182 for retro commissioning for every county owned facility. The Department of General Services has prioritized buildings to focus on facilities with complex building automation systems and known HVAC related issues with an estimated cost of \$200,000. Staff will revisit the remaining priorities and may come back for additional funding in the future.

The project was advertised as required by public contracting code. A total of 7 bids were received with Enovity Inc. as the lowest responsible bidder. The Department of General Services is recommending the Board approve the contract for \$200,000 with Enovity, Inc. of San Francisco.

**ALTERNATIVES:**

The Board could reject, postpone, or direct staff to re-bid the project. These actions are not recommended because the work will delay ensuring buildings are operated and maintained as designed and reduce available resources necessary to prepare the annual CFIP.

**OTHER AGENCY INVOLVEMENT:**

The Department of General Services Facilities Operations Division will be solely responsible for the completion of the retro commissioning project and will utilize data to inform the department's annual CFIP.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**