



## Agenda Submittal

**Agenda #:** 17 **Status:** Consent Calendar  
**Type:** Miscellaneous **Department:** Information Technology - Registrar of Voters  
**File #:** 19-960 **Contact:** John Gardner, 784-3366  
**Agenda date:** 12/10/2019 **Final action:** 12/10/2019  
**Title:** Approve a plaque of appreciation honoring Willette Lee, Election Coordinator, upon her retirement from the Solano County Registrar of Voters with over 10 years of dedicated public service to Solano County  
**Governing body:** Board of Supervisors  
**District:** All  
**Attachments:** 1. Minute Order

Date	Ver.	Action By	Action	Result
12/10/2019	1	Board of Supervisors		
Published Notice Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				
Public Hearing Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				

### **DEPARTMENTAL RECOMMENDATION:**

The Registrar of Voters recommends the Board of Supervisors approve a plaque of appreciation honoring Willette Lee, upon her retirement from the Solano County Registrar of Voters with over 10 years of dedicated public service to Solano County.

### **SUMMARY/DISCUSSION:**

Willette Lee started her career with the County of Solano with the Registrar of Voters on June 15, 2009. Ms. Lee has been a highly respected and valued member of the Registrar of Voters. She has been a contributing team member, a hard worker, and a leader to the Registrar of Voter's staff. Ms. Lee's last day of service was October 16, 2019, and she will be greatly missed by her friends and coworkers.

### **FINANCIAL IMPACT:**

The costs associated with preparing the agenda item is nominal and absorbed by the department's FY2019/20 Adopted Budget. The costs associated with preparation and purchase of the resolution materials and plaque are included in the Board's FY2019/20 Adopted Budget.

### **ALTERNATIVES:**

The Board could choose not to approve the plaque of appreciation. This is not recommended as this is an opportunity to recognize Willette Lee's dedication and contributions to Solano County.

### **OTHER AGENCY INVOLVEMENT:**

There is no other agency involvement.

### **CAO RECOMMENDATION:**

## APPROVE DEPARTMENTAL RECOMMENDATION