



Agenda Submittal

Agenda #:
Type: CSC-Document
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Agenda date: 12/11/2019
Title: Accept the Civil Service Commission regular meeting calendar for 2020

Status: Agenda Ready
Department: Civil Service Commission
Contact: Marc Fox, 784-2552
Final action:

Governing body: Civil Service Commission

District:

Attachments:

Date	Ver.	Action By	Action	Result
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HUMAN RESOURCES' RECOMMENDATION:

It is recommended that the Commission take the following actions for the Civil Service Commission's regular meeting calendar for calendar year 2020:

- A. Accept the Civil Service Commission calendar for 2019, setting the meeting start time at 6:30 p.m.; and
- B. Approve cancellation of the Civil Service Commission meetings of February 12, July 8, and November 11, 2020.

SUMMARY:

Civil Service Rule 3.01, Meetings of the Civil Service Commission, paragraph A, provides that the Civil Service Commission shall meet at least monthly, normally on the second Wednesday of the month, at the hour and place designated by the President. The Commission may meet at other times at the call of the President or a quorum of the Commission, providing four days' notice is given.

DISCUSSION:

The 2020 calendar year Civil Service Commission meeting calendar continues the Commission's regular meetings of the second Wednesday of each month, beginning at 6:30 p.m. The Director of Human Resources recommends

- Cancellation of the February 12, 2020 meeting as it is a County holiday
- Cancellation of the July 8, 2020 meeting
- Cancellation of the November 11, 2020 meeting as it is a County holiday

The 2020 Civil Service Commission meeting calendar would be:

- January 8, 2020 at 6:30 p.m.
- March 11, 2020 at 6:30 p.m.

- April 8, 2020 at 6:30 p.m.
- May 13, 2020 at 6:30 p.m.
- June 10, 2020 at 6:30 p.m.
- August 12, 2020 at 6:30 p.m.
- September 9, 2020 at 6:30 p.m.
- October 14, 2020 at 6:30 p.m.
- December 9, 2020 at 6:30 p.m.

ALTERNATIVES:

The Commission could elect to have a different meeting starting time; however, this is not recommended as Commissions previously expressed interest in maintaining the 6:30 p.m. meeting start time. The Commission could elect to hold a regular Commission meeting in July 2020; however, this is not recommended as Human Resources Department staff may not be available due to vacations.

OTHER AGENCY INVOLVEMENT:

Not applicable.