



Agenda Submittal

Agenda #:	2	Status:	Presentation
Type:	Presentation	Department:	Health and Social Services
File #:	20-5	Contact:	Gerald Huber, 784-8400
Agenda date:	1/14/2020	Final action:	1/14/2020
Title:	Approve and present a plaque of appreciation honoring Cynthia Sottana, Employment and Eligibility Services Manager, upon her retirement from the Department of Health and Social Services with over 11 years of dedicated public service to Solano County (Supervisor Brown)		
Governing body:	Board of Supervisors		
District:	All		
Attachments:	1. Minute Order		

Date	Ver.	Action By	Action	Result
1/14/2020	1	Board of Supervisors		
Published Notice Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				
Public Hearing Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				

DEPARTMENTAL RECOMMENDATION:

The Department of Health and Social Services (H&SS) recommends the Board approve and present a plaque of appreciation honoring Cynthia Sottana, Employment & Eligibility Services Manager, upon her retirement from the Department of Health and Social Services with over 11 years of dedicated public service to Solano County.

SUMMARY/DISCUSSION:

Cynthia Sottana retired effective December 6, 2019 as an Employment & Eligibility (E&E) Services Manager overseeing the Multi-Program Intake units of the Employment and Eligibility Division. Ms. Sottana's retirement is one that will bring closure to years of being a committed, dedicated and loyal employee to the County of Solano. Ms. Sottana began her 11-year journey when she was hired in February 2008 as an Office Assistant extra help employee. She later became an Accounting Clerk II for the Assessor Recorder before promoting to a Clerical Operations Manager for E&E. Ms. Sottana promoted again to Program Services Manager, responsible for hiring, before her final assignment where she was responsible for Multi-Program intake.

Ms. Sottana values making a difference in the lives of others and demonstrated this value by serving the public. Ms. Sottana's knowledge of customer service has been utilized through the hiring of new employees in E&E and she has received positive feedback from clients who have had the pleasure of interacting with her.

Ms. Sottana's retirement plans include traveling, spending time with her grandchildren and enjoying her life in the Vallejo. The County wishes Ms. Sottana all the best in her new journey.

FINANCIAL IMPACT:

The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2019/20 Adopted Budget. The costs associated with preparation and purchase of the plaque are included in the Board's FY2019/20 Adopted Budget.

ALTERNATIVES:

The Board may choose not to approve the plaque honoring Cindy Sottana. This is not recommended as it is an opportunity to acknowledge the dedicated service of a Solano County employee.

OTHER AGENCY INVOLVEMENT:

There is no other agency involvement.

CAO RECOMMENDATION:

APPROVE DEPARTMENT RECOMMENDATION