



Agenda Submittal

Agenda #: 15 **Status:** Approved
Type: Contract **Department:** Information Technology - Registrar of Voters
File #: 20-70 **Contact:** Tim Flanagan, 784-2703
Agenda date: 1/28/2020 **Final action:** 1/28/2020
Title: Approve a first contract amendment with CherryRoad Technologies, Inc. for \$163,200, for a new total contract amount not to exceed \$223,200, to extend the managed services support through June 30, 2021 to provide technical services and support to the County's PeopleSoft Payroll system; and Authorize the Chief Information Officer to execute the agreement and any amendments within 10% of the contract amount
Governing body: Board of Supervisors
District: All
Attachments: 1. A - Amendment, 2. B - Link to Original Contract, 3. Executed Contract, 4. Minute Order

Date	Ver.	Action By	Action	Result
1/28/2020	1	Board of Supervisors		

Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of Information Technology recommends that the Board of Supervisors:

1. Approve a first contract amendment with CherryRoad Technologies, Inc. for \$163,200, for a new total amount not to exceed \$223,200, to extend the managed services support through June 30, 2021 to provide technical services and support to the County's PeopleSoft Payroll system; and
2. Authorize the Chief Information Officer to execute the agreement and any amendments within 10% of the contract amount.

SUMMARY/DISCUSSION:

The Department of Information Technology contracted with CherryRoad Technologies, Inc. on August 1, 2019, for \$60,000, to provide ongoing support for the PeopleSoft system. The department is recommending that the Board approve an amendment to increase the contract to \$223,200 and to extend the managed services support through June 30, 2021 to provide technical services and support Peoplesoft.

The PeopleSoft Human Resources and Payroll System has been in use by the County since the 1990's. PeopleSoft currently provides human resources, payroll processing and benefit tracking for all County employees. The application functionality is updated consistently by Oracle and the County team also needs to update functionality based upon new business requirements such as union contracts. These activities are above and beyond the normal maintenance for the application.

The County has contracted with CherryRoad since 2012 to provide technical and support services during the integration, automation and implementation of functionality components for the PeopleSoft Human Resources, Benefits Administration and Payroll software applications. The current contract with CherryRoad provides

application support through a managed services contract including functional, technical, upgrade and infrastructure support as needed.

FINANCIAL IMPACT:

The amendment increases the contract by \$163,200 and extends the contract 17 months or through June 30, 2021. There are sufficient budget appropriations for this project in the Department of Information Technology's FY2019/20 budget and it is already included in budgeted allocations to departments. The costs associated with preparing this agenda item are nominal and absorbed by the department's FY2019/20 Adopted Budget.

ALTERNATIVES:

The Board could choose to not approve this amendment, but this is not recommended, as the contract ensures critical technical and infrastructure support for the PeopleSoft applications.

OTHER AGENCY INVOLVEMENT:

County Counsel, County Administrator's Office, and the Department of Information Technology were involved in the development and review of the contract with CherryRoad Technologies, Inc. and concur with the recommendation to approve this amendment.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION