



Agenda Submittal

Agenda #: 10 **Status:** Consent Calendar
Type: Notice of Completion **Department:** General Services
File #: 20-516 **Contact:** Mark Hummel, 784-7908
Agenda date: 7/28/2020 **Final action:** 7/28/2020
Title: Approve 2 Notices of Completion for the Domestic Hot Water Heater and Heating Hot Water Boiler Replacement Projects at 2500 Claybank Road and 2101 Courage Drive in Fairfield; and Authorize the Clerk of the Board to record the executed Notices of Completion
Governing body: Board of Supervisors
District: All
Attachments: 1. A - Notice of Completion-Claybank, 2. B - Notice of Completion-Courage, 3. C - Summary Project Funding and Expense, 4. Minute Order

Date	Ver.	Action By	Action	Result
7/28/2020	1	Board of Supervisors		

Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Department of General Services recommends that the Board of Supervisors:

1. Approve 2 Notices of Completion (Attachments A & B) for the Claybank Detention Facility Domestic Hot Water Heater Replacement at 2500 Claybank Road, Fairfield and for the Mental Health Facility Heating Hot Water Boiler Replacement at 2101 Courage Drive; and
2. Authorize the Clerk of the Board to record the executed Notices of Completion.

SUMMARY:

On December 4, 2018 the Board awarded a construction contract to Matrix HG, Inc. of Concord, CA to demolish and remove existing hot water heaters and boiler and install new units in two County facilities to improve operating efficiencies and meet the requirements of the Bay Area Air Quality Management District (BAAQMD). During the course of the construction, the quality of work satisfied the requirements of the construction documents and has been deemed code compliant. The Department of General Services is requesting that the Board approve the Notices of Completion for the Project and authorize the Clerk of the Board to record the documents and allow release of retention funds held by the County.

FINANCIAL IMPACT:

The Board previously approved \$160,000 from the Accumulated Capital Outlay Fund to fund replacements of domestic hot water heaters at the Claybank Detention Facility at 2500 Claybank Road (BU 1784), \$160,000 from Accumulated Capital Outlay Funds for a replacement heating hot water boiler at the Mental Health Facility at 2101 Courage Drive in Fairfield (BU 1785), and \$160,000 from FY2018/19 Capital Renewal Reserve Fund. The construction contract with Matrix HG was \$342,674 and two contract change orders were issued in the amount of \$10,954 resulting on a final construction contract of \$353,628. Other project costs,

including work order, engineering and design fees, permits and inspections, and project management totaled \$126,246. Remaining balance will be returned to Accumulated Capital Outlay fund.

The Project budget and expenses are summarized in Attachment C. The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2020/21 Preliminary Budget.

DISCUSSION:

The new hot water heater and boilers in two County facilities provided improved operating efficiencies and met the Bay Area Air Quality Management District's (BAAQMD) emission limits requirements.

ALTERNATIVES:

The Board could choose not to execute and record the Notice of Completion. This action is not recommended since Matrix HG, Inc. has successfully fulfilled the terms of the contract. Failure to adopt the Notice of Completion will prevent release of retention funds and payments to the General Contractor, which could result in adverse claims.

OTHER AGENCY INVOLVEMENT:

Probation Department management participated in the project design and construction phases. The Department of Resource Management/Building and Safety Division inspected the project improvements for code compliance.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION