



## Agenda Submittal

**Agenda #:** 2 **Status:** Consent Calendar  
**Type:** Non-County Contributions **Department:** Board of Supervisors  
**File #:** 20-779 **Contact:** Monica Brown, 784-3031  
**Agenda date:** 11/3/2020 **Final action:** 11/3/2020  
**Title:** Approve contribution of \$250 to the Filipino Community of Solano County Inc. from the District 2 Non-County Contribution fund  
**Governing body:** Board of Supervisors  
**District:** District 2  
**Attachments:** 1. Minute Order

| Date      | Ver. | Action By            | Action | Result |
|-----------|------|----------------------|--------|--------|
| 11/3/2020 | 1    | Board of Supervisors |        |        |

Published Notice Required? Yes ☐ No ☒  
Public Hearing Required? Yes ☐ No ☒

### DEPARTMENTAL RECOMMENDATION:

Supervisor Monica Brown requests that the Board approve \$250 from the District 2 Non-County Contribution fund to the Filipino Community of Solano County Inc, a 501(c) 3 nonprofit corporation. The Filipino Community of Solano County Inc. provides support, outreach, programs and other services to the County in support the Filipino community.

### SUMMARY:

Guidelines for Grant Funding Requests: During the 2020/2021 Budget Hearings, the Board appropriated \$25,000, \$5,000 to each supervisorial district, to allow Board members to support community service programs. The Board directed County Counsel to provide guidelines on how to recommend funding for qualifying agencies or programs.

The guidelines are as follows:

- 1) Each supervisor must submit the proposed expenditure to the County Counsel and the Auditor/Controller for initial review.
- 2) The Board must approve the expenditure by a majority vote.
- 3) The Board must determine that the expenditure is for a public purpose.
- 4) The Board may authorize an expenditure of public funds to a nonprofit organization so long as the County retains ultimate control over the exercise of judgment and discretion of the intended program.
- 5) To ensure accountability, all expenditures are subject to periodic audit by the Auditor/Controller; and
  - a) If the recipient provides an activity, program or service ("activity"), it shall provide an activity report within 30 days of the activity that states the number of persons attending (if applicable) or participating activities carried out, feedback from participants (if applicable) and benefits of the activity. The recipient's failure to provide a report may result in its being considered ineligible for

future funding.

b) If the recipient is purchasing property or making improvements, it shall use the funds for only the specified purposes and allow representatives of the county to inspect and/or audit the purchase or the contractor's performance, the facility or the portion improved with the funds and/or the records pertaining to the expenditures. The recipient shall retain for inspection and audit purposes any and all books, receipts, documentation and other records of the expenditures for three (3) years from the date of receiving funds.

**FINANCIAL IMPACT:**

The cost of this item is \$250 and is included in the District 2 Non-County Contribution budget for FY 2021/22. The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2021/22 Adopted budget.

**ALTERNATIVES:**

The Board may choose not to approve this expenditure. This is not recommended as the funds are allocated for contributions to community organizations.

**OTHER AGENCY INVOLVEMENT:**

The Auditor-Controller and County Counsel were consulted in accordance with county policy.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION