



Solano County

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Legislation Text

File #: 18-593, **Version:** 1

Approve an Appropriation Transfer Request (ATR) to appropriate \$5,000 for non-County contributions to District 5, funded by offsetting unanticipated property tax revenue in the General Revenue Budget, to benefit community organizations and programs (4/5 vote required)

Published Notice Required? Yes ☐ No ☒

Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Supervisor Thompson requests that the Board approve an Appropriation Transfer Request (ATR) to appropriate \$5,000 for non-County contributions to District 5, funded by offsetting unanticipated property tax revenue in the General Revenue Budget, to benefit community organizations and programs (4/5 vote required).

SUMMARY:

As a prior budget request, Supervisor Thomson committed his entire budget of \$5,000 from his Non-County Contributions line-item to support hiring a Code Compliance Officer for the Resource Management Department as an ongoing budget allocation. As a result, District 5 budget for the non-County contributions was since eliminated from District 5's budget, however, for FY2018/19 Supervisor Thomson is requesting this budget line-item be reinstated to support additional community service programs on behalf of District 5.

FINANCIAL IMPACT:

This expenditure will increase the District 5 FY2018/19 budget by \$5,000. This increase in appropriations is offset by recognizing a \$5,000 increase in unanticipated property tax revenue. This increase in appropriations results in a total expenditure budget of \$492,069 or \$3,003 less than the District 5 FY2017/18 Budget.

DISCUSSION:

During the FY2018/19 Budget Hearings, the Board appropriated \$5,000 in budget line-item 0003701 - Contributions to Non-County Agencies to each supervisorial district requesting the funds, to allow Board members to support community service programs.

In prior years, Supervisor Thomson committed redirecting the entire \$5,000 from his Non-County Contributions line-item to support hiring a Code Compliance Officer for Resource Management Department as an ongoing budget allocation. As a result, the District 5 budget for the non-County contributions was eliminated from District 5's budget, however, for FY2018/19 Supervisor Thomson is requesting this budget line-item be reinstated to support additional community service programs on behalf of District 5.

District 5 inadvertently omitted to request the funds be reinstated as part of the FY2018/19 budget process and requests the Board approve an Appropriation Transfer Request (ATR) allocating \$5,000 to District 5 to be used for community service programs in his district.

When the Allocation to Non-County Agencies was first put into effect, the Board directed County Counsel to provide guidelines on how to recommend funding for qualifying agencies or programs. The guidelines are as follows:

Guidelines for Grant Funding Requests:

- 1) Each supervisor must submit the proposed expenditure to the County Counsel and the Auditor/Controller for initial review.
- 2) The Board must approve the expenditure by a majority vote.
- 3) The Board must determine that the expenditure is for a public purpose.
- 4) The Board may authorize an expenditure of public funds to a nonprofit organization so long as the County retains ultimate control over the exercise of judgment and discretion of the intended program.
- 5) To ensure accountability, all expenditures are subject to periodic audit by the Auditor/Controller; and
 - a) If the recipient provides an activity, program or service ("activity"), it shall provide an activity report within 30 days of the activity that states the number of persons attending (if applicable) or participating activities carried out, feedback from participants (if applicable) and benefits of the activity. The recipient's failure to provide a report may result in its being considered ineligible for future funding.
 - b) If the recipient is purchasing property or making improvements, it shall use the funds for only the specified purposes and allow representatives of the county to inspect and/or audit the purchase or the contractor's performance, the facility or the portion improved with the funds and/or the records pertaining to the expenditures. The recipient shall retain for inspection and audit purposes any and all books, receipts, documentation and other records of the expenditures for three (3) years from date of receiving funds.

ALTERNATIVES:

The Board could choose not to authorize this expenditure. This is not recommended as the funding assists community organizations in District 5.

OTHER AGENCY INVOLVEMENT:

None.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION