

ANTHONY L. TAVE, P.E.
Director General Services
ALTave@SolanoCounty.gov
(707) 784-7902

DUSTIN D. LENO, MBA, A.A.E.
Assistant Director
ddleno@solanocounty.gov
(707) 784-2781

DEPARTMENT OF GENERAL SERVICES

Support Services Division



**SOLANO
COUNTY**

675 Texas Street, Suite 2500
Fairfield, CA 94533-6342
Fax (707) 784-6320
www.solanocounty.gov

REQUEST FOR QUALIFICATION (RFQ):
2026-2029 MASTER SERVICES AGREEMENT -
ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION,
GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

RELEASE DATE: June 3, 2026

RESPONSE DUE: June 24, 2026, 5:00 pm

SUBMIT PROPOSAL TO:	RFP COORDINATOR
Solano County digitally via OpenGov Solano County Portal website at: https://procurement.opengov.com/portal/solanocounty	Umiika Wright Phone: (707) 784-3236 uwright@solanocounty.gov
Any proposer participating in this solicitation is required to have a vendor application on file with the County. This application may be downloaded from the Solano County website at www.solanocounty.gov . Include the application with your proposal. The County will post any changes and information relating to this RFP digitally via OpenGov. Proposers are responsible for frequently checking OpenGov at https://procurement.opengov.com/portal/solanocounty for any changes or information relating to this RFP.	
"Smoking is not permitted in County Buildings or around Solano County campuses. Thank you in advance for your compliance."	

TABLE OF CONTENTS

1. Introduction	
2. Scope of Service/Project.....	
3. Contract Duration and Funding Availability	
4. Evaluation of Proposals	
5. Award Notice and Acceptance Period.....	
6. Protest and Appeal	
7. Terms and Conditions	
8. Electronic Proposal Submittal	

Attachments:

- A - County of Solano Standard Contract
- B - Budget Detail and Payment Provisions
- C - General Terms and Conditions
- D - Special Terms and Conditions

1. Introduction

The purpose of this Request for Qualifications ("RFQ") is to define the County of Solano's minimum requirements, solicit responses, and gain adequate information by which the County of Solano may evaluate the services offered by respondent(s) that fall within the Scope of Service/Project as further described in this RFQ.

1.1. Summary

The County of Solano, Department of General Services, Capital Projects Management (CPM) Division is issuing a Request for Qualifications (RFQ) to identify and select qualified consulting firms to provide a range of on-call planning, environmental review, and technical support services on an as-needed basis. The purpose of this RFQ is to define the County's minimum requirements, solicit Statements of Qualifications (SOQ), and gain adequate information by which the County may evaluate the services offered by responding firms.

The County seeks firms capable of supporting capital improvement projects and land use entitlement applications through services that may include California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) compliance, environmental review and documentation, hazardous materials testing and inspection, geotechnical support, and land use planning. Responding firms may respond to one or more service areas.

Selected firms will enter into on-call master agreements and may be assigned work on a project-by-project or task-by-task basis. The County anticipates contracting with multiple firms for an initial three-year term, with the option to extend up to a total of five years.

1.2. Background

The County of Solano, CPM is the primary agency which provides in-house and/or out sources all project/construction management and architectural/engineering services required to successfully deliver capital improvement projects on behalf of the County. These projects include a wide variety of new construction, renovation/rehabilitation, site improvements, tenant improvements, and historic preservation projects. CPM manages a project portfolio with an estimated cumulative value more than \$100 million in FY 2025-2026.

Project Management and Organization

Environmental, Hazardous Material, Geotechnical, and Land Planning Contractors/Owner's

Representatives: The selected firm will serve as the County's advocate and designated representative, functioning as an extension of the Capital Projects Management (CPM) Division. Under the oversight of the CPM Division, the firm will coordinate with County departments and agencies while providing professional environmental consulting services and technical expertise to support project management and design activities within the public works context. All work must comply with applicable laws, codes, regulations, and County standards. The firm will also be responsible for delivering a comprehensive range of hazardous materials evaluation and monitoring

services that align with current regulatory requirements and the County's project management processes. For land use entitlement processing, the firm must provide qualified personnel who are familiar with and able to apply the Solano County Code to ensure the timely and effective processing of planning entitlement applications under the direction of County staff.

Executive Committee: This group has authority to make final decisions concerning project issues that are outside the established scope, cost and schedule of each project/work effort. This committee, whose composition may vary from project to project, consists of representatives from the Executive Management Group of County personnel. The selected firm may be called on as required to provide or coordinate provision of graphic information and make presentations before the Executive Committee to facilitate issue resolution.

Steering Committee: This group has authority to make final decisions concerning project issues within the project's established scope, cost and schedule. This committee normally consists of representatives from various County Departments/Divisions who are stakeholders in the project. The selected firm may be called-on to provide (or coordinate provision of) graphic information, make presentations before the Steering Committee to facilitate issue resolution.

Work Group: This group, who performs the day-to-day work required to progress each project/work effort, implements the decisions made by the Executive/Steering Committees and formulates recommendations for consideration by these committees. This group, whose composition may vary from project to project, consists of representatives from various County Departments/Divisions who are stakeholders in the project/work effort. The selected firm will provide technical information and recommendations to the Work Group as required pertaining to Environmental Consulting (CEQA/NEPA) Services performed by the selected firm. The selected firm may be called on as required by the Work Group as required to provide or coordinate provision of graphic information and make presentations before the Work Group to facilitate issue resolution.

General Services Department, Capital Projects Management Division: Officially acts as the managing Department/Division in carrying out the day to day responsibilities of developing/managing projects.

Authorities Having Jurisdiction: The Department of Resource Management acts as the primary local regulatory authority having jurisdiction in matters regarding building codes, planning and environmental issues for County-owned projects. Other agencies, such as city fire departments, will also have regulatory authority over specific aspects of the work performed under the agreements resulting from this solicitation. Depending on specific project needs, other federal, state, and local agencies may also be authorities having jurisdiction.

1.3. Contact Information

Umiika Wright
Senior Buyer
675 Texas Street
Ste 2500
Fairfield, CA 94533
Email: uwright@solanocounty.gov
Phone: [\(707\) 784-3236](tel:(707)784-3236)

Department:
General Services - Capital Projects Division

1.4. Timeline

The County reserves the right to adjust this schedule as it deems necessary. Notifications of any adjustments to the schedule will be posted here on OpenGov and Respondents will be emailed directly regarding any such updates or Addenda posted to this procurement.

To receive electronic notifications regarding this opportunity with the County, click the follow button while viewing this solicitation on the County's bidding website.

RFQ Issued	June 3, 2026
Disability Accommodation Request Deadline	June 8, 2026
Question Submission Deadline	June 12, 2026, 5:00pm
County's Responses to Questions	June 17, 2026
Statement of Qualification Submission Deadline	June 24, 2026, 5:00pm
County Notice of Intent to Award	June 30, 2026
Desired Contract Start Date	August 1, 2026

2. Scope of Service/Project

The selected firm(s) may provide services as the County's advocate and/or the County's project representative when so designated. CPM oversees and facilitates the interface of the selected outside firm(s) with County staff, agencies or departments. The firm(s) shall assist CPM by providing specialized professional technical support services within the public works context and in compliance with governing codes and regulations applicable to each work effort.

2.1. Scope of Work

The Contractor shall provide comprehensive environmental consulting services, hazardous materials testing and inspection, geotechnical support services and land use planning and entitlement

application services in support of County projects and County processing of private development proposals. Services shall be performed in full compliance with all applicable local, state, and federal laws and regulations. The following services shall be performed in coordination with County staff to support efficient, timely, and compliant project delivery:

A. Environmental Planning

- CEQA/NEPA Documentation
- Permit Processing/Contract Planning
- Phase I Environmental Site Assessments
- Mitigation Monitoring Programs
- Due Diligence Assessments
- Legislative and Policy Analyses
- Expert Witness Testimony
- Air Quality Analysis
- Property Site Assessments
- Hazardous Materials Risk Analyses
- Water Resources Managements
- Environmental Documentation
- Site-Specific Community and Land Planning
- Transportation Corridor Analyses
- Wastewater Analyses
- Noise Analyses
- Geographical Information Systems
- Other services as required

B. Natural Resources Management

- Biological Assessments
- Endangered Species Surveys
- Special-Status Species Surveys
- Habitat Characterizations, Mapping, and Impact Analyses
- Habitat Conservation Plans

- Mitigation and Restoration Plans
- Sensitive Species Investigations
- Mitigation Monitoring
- Construction Mitigation
- Resource Management Plans
- Multi-Species Habitat Conservation Plans
- Other services as required

C. Cultural Resources Management

- Archaeological Surveys, Testing, and Salvage
- Palaeontologic Surveys and Salvage
- Construction Monitoring
- Architectural Historic Resources
- Site assessment prior to construction
- Literature and record searches
- Field surveys
- Salvage of fossils, artifacts, and eco-facts
- Curation and documentation
- Other services as required

D. Regulatory Compliance

- Wetland Delineations/Permitting
- U.S. Army Corps of Engineers (USACE) Section 404 Nationwide Permit Applications
- USACE Section 404(b)(1) Alternatives Analyses
- California State Water Resources Control Board (SWRCB) Section 401 Water Quality Certifications
- U.S. Fish and Wildlife Services (USFWS) Sections 7 and 10 Endangered Species Consultation, Section 1601/1603 Agreements
- Central Valley Flood Protection Board (CVFPB)
- Special Area Management Plans

- Other services as required

E. Restoration Planting and Maintenance

- Revegetation, Mitigation, Restoration, and Enhancement Plans
- Park and Open Space Planning
- Urban Forestry Design and Planning
- Native Landscape Design, Planting, Maintenance, and Success Monitoring
- Conceptual, Construction, and Presentation Drawings
- Soil Amendments and Preparation Specifications
- Plant Material Specifications
- Other services as required

F. Hazardous Material Testing and Inspection

- Field assessment for hazardous material testing and monitoring such as, but not limited to mold, asbestos, lead, polychlorinated biphenyls (PCB), pigeon and rodent droppings
- Conduct non-destructive/destructive testing
- Field surveys and reporting
- Other services as required

G. Geotechnical Support Services

- Review of site history, geological maps, and existing reports
- Subsurface exploration (soil borings, rock coring, test pits)
- Field/ Laboratory testing and analyses
- Seismic hazard assessment
- Groundwater Monitoring
- Engineering Analysis and Reporting
- Subgrade inspection
- Observation of foundation installation
- Testing of compacted fill, asphalt, or concrete

- Other services as required

H. Land Use Planning Services and Application Review

- Manage and process development applications including those applications subject to review by the Airport Land Use Commission (ALUC), Planning Commission (PC), and/or Board of Supervisors (BOS)
- Comprehensive review and processing of discretionary applications (e.g., Use Permits, subdivisions), ensuring consistency with the County General Plan, County Code, applicable Specific Plans, and the Subdivision Map Act.
- Review and updates to the County's zoning ordinance as needed.
- Drafting and preparation of staff reports and related findings for hearings before the ALUC, PC, and BOS.
- Participation in internal meetings, community outreach, and formal public hearings. In-person attendance may be required, depending on the nature of the project.
- Independent review of technical documents submitted with applications, such as air quality assessments, biological or arborist reports, historic resource evaluations, geotechnical reports, environmental site assessments, and transportation analyses.
- Oversight of construction and project implementation to ensure adherence to mitigation measures and conditions of approval.
- Relevant work shall comply with the Solano County Code, State Planning and Zoning Law, the California Land Conservation Act of 1965, the National Historic Preservation Act, and all other requirements established by reviewing or permitting agencies.
- Other services as required

Additionally, responding firms may wish to review the latest County Capital Facilities Improvement Plan presented to the Board of Supervisors on April 28, 2026, <https://www.solanocounty.gov/government/board-supervisors/board-supervisors-agendas-minutes-videos>.

The Contractor shall work primarily in conjunction with the Capital Projects Management Division, who is responsible for managing capital improvement projects that house County programs and services. It is expected that this solicitation will result in an all-inclusive, broad-based contract(s) to meet the Division's needs in a timely fashion. While performing the consulting services, the Contractor shall develop, provide, and present information to County staff, regulatory authorities having jurisdiction, the public-at-large, advisory committee, governing boards, and other project

stakeholders in both formal and informal settings using written, graphic, and verbal communication methods.

3. Contract Duration and Funding Availability

The County intends to enter into a contract with effective period of August 1, 2026, through July 31, 2029.

The County reserves the right to extend this Contract for an additional period or periods of time representing increments of one year for a total contract term of no more than five (5) years, provided that the County notifies the Contractor in writing of its intention to do so at least thirty (30) days prior to the contract expiration date. An extension of the term of this contract will be affected through an amendment to the contract. If the extension of the contract necessitates additional funding beyond that which was included in the original contract, the increase in the County’s maximum liability will also be affected through an amendment to the Contract and shall be based upon rates provided for in the original contract and response.

4. Evaluation of Proposals

Evaluation Committee: A County Evaluation Committee (CEC) will evaluate all responses. The CEC will be composed of County staff and other parties that may have relevant expertise or experience. The CEC will score and recommend responses in accordance with the evaluation criteria set forth below. Evaluation of the responses shall be within the sole judgment and discretion of the CEC.

If desired by the County, the top-rated firms scoring highest on the first round of evaluations will be invited for an interview and further rated. The County reserves the right to determine the number of responders to be interviewed. The same evaluation criteria used for the response evaluation process will be used to rate the firms during the interviews. At the end of the interview process, the CEC will re-rank the firms to determine the best evaluated firm. The project manager and any key team members should attend the interview. The determination as to the need for interviews, the location, order and schedule of the interviews is at the sole discretion of the County. The evaluation interview panel may include representatives from the County and other agencies, but the specific composition of the panel will not be revealed prior to the interviews. The respondent(s) shall bear all costs incurred to attend.

The County will select the response that presents the best value and is most advantageous to the County and the public. Accordingly, the County may not necessarily award the respondent with the lowest price response if doing so would not be in the overall best interest of the County. The County reserves the right to expand or reduce the proposed scope of work during the contract negotiations based on budget constraints and to award to a single or multiple respondent(s). The County reserves the right to reject any or all proposals, waive informalities or minor irregularities, and make no award, award to a single Respondent, or award to multiple Respondents, as determined to be in the County's best interest.

No.	Evaluation Criteria	Scoring Method	Weight (Points)
-----	---------------------	----------------	-----------------

1.	Approach and Management Plan A. Describe your firm's proposed overall approach and management plan for providing services. For to services to be provided, describe typical deliverables. B. Include an organizational chart illustrating the lines of authority among responding consultant's key team members, County staff and any other parties having a significant role in the delivery of intended services. C. State whether the Responding Firm intends to use subcontractors/subconsultants. If so, clearly identify the names of the subcontractors/subconsultants along with complete mailing addresses and the services the subcontractors/subconsultants shall perform and their typical deliverables.	Points Based	15 (15% of Total)
----	---	--------------	------------------------------

2.	Qualifications, Experience, and References A. Provide a brief description of the Responding Firm's background and organizational history; how long the Responding Firm has been capable of performing the services required by this RFQ; location of office(s) with clear identification of the office(s) from which services will be performed and how this relates to responsiveness; the Responding Firm's number of employees, longevity of senior staff, stability of client base; and B. Whether there is any pending litigation against the Responding Firm; and if such litigation exists, attach an opinion of counsel as to whether the pending litigation will impair the Responding Firm's performance in a contract under this RFQ; Whether, in the last ten years, the Responding Firm has filed (or had filed against it) any bankruptcy or insolvency proceeding, whether voluntary or involuntary, or undergone the appointment of a receiver, trustee, or assignee for the benefit of creditors; and if so, attach an explanation providing relevant details;(not counted toward maximum page count).	Points Based	30 (30% of Total)
----	---	--------------	------------------------------

	C. State the qualifications and experience of the key team member(s) that will provide services. Identify the responsibility of key team members. Emphasize the specific qualifications and experience from projects or services similar to those for the County's project types for the key team members. Identify the personnel responsible for quality control. Note that key team members are expected to be committed for the duration of the contract and that replacement of key team members will not be permitted without prior consultation with, and approval of, the County; comparable qualifications will be expected. Provide a brief description of typical project staffing that illustrates the relationship among key staff, senior management, junior staff and/or subconsultants and quality control personnel. D. For each key team member, provide at least three references (names and current phone numbers) from recent work (previous five years). Include a brief description of each project associated with the reference, and the role of the respective team member.		
--	--	--	--

3.	Work Plan and Sequence, Quality Control, and Cost Control A. Provide a representative outline description of how your firm would conduct tasks supporting a typical project, identifying the usual sequence of tasks and deliverables. The work plan should be in sufficient detail to demonstrate a clear understanding of the nature and relation of typical project tasks the Responding firm would provide. The description should illustrate the typical sequence of, and relationships among, tasks. Where known, include typical durations for the performance of tasks. As appropriate to your firm's services, describe typical work effort milestones. B. Discuss the Firm's approach for managing progress to complete requested services for a given project on time/schedule. C. As appropriate to your Firm's services, provide information on procedures in place to ensure that high-quality, coordinated work products are delivered and ensure work is complete. As requested above, include the name and title of the individual(s) responsible for quality control. D. As appropriate to your firm's services, provide information	Points Based	20 (20% of Total)
----	--	--------------	----------------------

	on measures your firm takes to help control work effort/project costs and ensure work is completed within budget. Include the name and title of the individual(s) responsible for cost control.		
--	---	--	--

4.	Representative Projects and Work Efforts Describe in detail five public sector or other relevant projects completed in the last ten years, of which at least three were completed within the last five years, that demonstrate the following experience, as applicable to the services provided by the Responding Firm: A. Managing work under public sector contract codes, building codes, policies and regulations; Managing/providing professional services for corresponding pre-design, entitlement, assessments, design, bidding, construction, quality control and post-construction evaluation of projects; Presenting in a public forum to the general public and/or elected officials and/or presenting to internal project stakeholder groups as relevant; Performing tasks listed under Sample Scope of Work Service Task List of the RFQ; B. Providing technical support services for public sector projects delivered under differing project delivery methods; C. Meeting project deadlines, overall project schedule and budget including Critical Path Analysis or other forecasting/recovery methods and/or cost estimating/market	Points Based	25 (25% of Total)
----	---	--------------	----------------------

	monitoring/Value Engineering processes; D. Innovative problem-solving or design solution; excellence in energy or resource conservation. E. Provide a matrix referencing work performed relative to projects listed indicating key personnel responsible for performance and the extent of their involvement in the project. Differentiate which work was performed by subcontractors/subconsultants, if subcontractors/subconsultants are proposed.		
5.	Fee Schedule Provide a Standard Rates Schedule through Calendar Year 2029 for the Responding Firm and any proposed subcontractors/subconsultants, including hourly rates for each position (correlating job title with the position for hourly rates listed), and identifying reimbursable expenses. Differentiate standard or basic services from services the Responding Firms and its subcontractors/subconsultants would consider to be additional services.	Points Based	10 (10% of Total)

5. Award Notice and Acceptance Period

After the evaluation of responses and final consideration of all pertinent information available, the County will either reject all responses or issue a written notice of intent to award the contract to all respondent(s) submitting a timely response. The notice shall identify the apparent best evaluated respondent. The notice shall not create rights, interests, or claims of entitlement in the apparent best evaluated respondent(s).

The apparent best evaluated respondent(s) should be prepared to enter into a contract with the County which shall be substantially the same as the Standard Contract included as an attachment to this RFQ. Notwithstanding, the County reserves the right to add terms and conditions, deemed to be in the best interest of the County, during final contract negotiations.

If a respondent(s) fails to sign and return the contract drawn pursuant to this RFQ and final contract negotiations within 14 days of its delivery to the respondent(s), the County may cancel the award and award the contract to the next best evaluated respondent(s).

6. Protest and Appeal

Any actual respondent(s) who wishes to protest the notice of intent to award a Contract may submit a protest. The protest must be submitted in writing to the Director of the General Services Department within 7 calendar days after such respondent(s) knows or should have known of the facts giving rise to the protest, but in no event later than 7 calendar days after the date of the notice of intent to award the Contract. All letters of protest shall clearly identify the reasons and basis for the protest. The protest must also state the law, rule, regulation, or policy upon which the protest is based. The Director of the General Services Department will issue a written decision within 10 working days after receipt of the protest which shall include the reason for the action taken and the process for appealing the decision. Respondent(s) shall frequently check the County website and <https://procurement.opengov.com/portal/solanocounty> for any updates related to this RFQ.

7. Terms and Conditions

- A. The [County's Purchasing & Contracting Policy Manual](#) is fully incorporated into and made a part of this RFQ by this reference and governs this RFQ.
- B. RFQ Amendment, Cancellation and Right of Rejection.
 - 1. The County reserves the unilateral right to amend this RFQ in writing at any time by posting the amendment on the County's website. Respondents are responsible to view the website periodically for any amendments to the RFQ. Respondents shall respond to the final written RFQ and any exhibits, attachments, and amendments. The County also reserves the right, in its sole discretion, to reject any and all proposals or to cancel or reissue the RFQ.
 - 2. The County reserves the right, in its sole discretion, to waive variances in proposals provided such action is in the best interest of the County. Where the County waives minor variances in proposals, such waiver does not modify the RFQ requirements or excuse the applicant from full compliance with the RFQ. Notwithstanding any minor variance, the County may hold any proposal to strict compliance with the RFQ.
- C. Confidentiality. The County will retain a master copy of each response to this RFQ, which responses will become a public record after the award of a contract unless the qualifications or specific parts of the qualifications can be shown to be exempt by law under Government Code section 7920.000 et seq. Respondents may clearly label part of a submittal as "**CONFIDENTIAL**" if the respondent agrees to indemnify and defend the County for honoring such a designation. The failure to have so labeled any information shall constitute a complete waiver of all claims for damages caused by any release of the information. If a public records

request for labeled information is received by the County, the County will notify the respondents of the request and delay access to the material until 7 working days after notification to the respondents . Within that time delay, it will be the Respondents' duty to act in protection of its labeled information. Failure to so act shall constitute a complete waiver.

8. Electronic Proposal Submittal

8.1. Response Requirements Confirmation:*

The technical proposal (excluding the cover letter, resumes, sample forms, financials, writing samples, and County forms) shall not exceed a total of 25 single-sided, 8.5" x 11", numbered pages.

☐ Please confirm

*Response required

8.2. Federal Tax ID Number*

Enter your Federal Tax ID Number

*Response required

8.3. Cover Letter*

The proposal must be submitted with a cover letter describing the Respondent's interest and commitment to the services outlined in this RFQ. The letter must state that the proposal is valid for a period of 90 days and include the name, title, address and telephone number of the individual to whom correspondence and other contacts should be directed during the selection process. The person authorized by the responder to negotiate a contract with the County must sign the cover letter.

Address the cover letter as follows:

Solano County General Services Department
Purchasing Services
675 Texas Street Suite 2500
Fairfield, CA 94533
Attention: Umiika Wright, Senior Buyer

*Response required

8.4. Approach and Management Plan*

- A. Describe your firm's proposed overall approach and management plan for providing services. For to services to be provided, describe typical deliverables.
- B. Include an organizational chart illustrating the lines of authority among responding consultant's key team members, County staff and any other parties having a significant role in the delivery of intended services.
- C. State whether the Responding Firm intends to use subcontractors/subconsultants. If so, clearly identify the names of the subcontractors/subconsultants along with complete mailing addresses and the services the subcontractors/subconsultants shall perform and their typical deliverables.

*Response required

8.5. Qualifications, Experience, and References*

- A. Provide a brief description of the Responding Firm's background and organizational history; how long the Responding Firm has been capable of performing the services required by this RFQ; location of office(s) with clear identification of the office(s) from which services will be performed and how this relates to responsiveness; the Responding Firm's number of employees, longevity of senior staff, stability of client base; and
 - B. Whether there is any pending litigation against the Responding Firm; and if such litigation exists, attach an opinion of counsel as to whether the pending litigation will impair the Responding Firm's performance in a contract under this RFQ; Whether, in the last ten years, the Responding Firm has filed (or had filed against it) any bankruptcy or insolvency proceeding, whether voluntary or involuntary, or undergone the appointment of a receiver, trustee, or assignee for the benefit of creditors; and if so, attach an explanation providing relevant details;(not counted toward maximum page count).
 - C. State the qualifications and experience of the key team member(s) that will provide services. Identify the responsibility of key team members. Emphasize the specific qualifications and experience from projects or services similar to those for the County's project types for the key team members. Identify the personnel responsible for quality control. Note that key team members are expected to be committed for the duration of the contract and that replacement of key team members will not be permitted without prior consultation with, and approval of, the County; comparable qualifications will be expected. Provide a brief description of typical project staffing that illustrates the relationship among key staff, senior management, junior staff and/or subconsultants and quality control personnel.
 - D. For each key team member, provide at least three references (names and current phone numbers) from recent work (previous five years). Include a brief description of each project associated with the reference, and the role of the respective team member.
- [Key Team Member Reference F...](#)

*Response required

8.6. Work Plan and Sequence, Quality Control, and Cost Control*

- A. Provide a representative outline description of how your firm would conduct tasks supporting a typical project, identifying the usual sequence of tasks and deliverables. The work plan should be in sufficient detail to demonstrate a clear understanding of the nature and relation of typical project tasks the Responding firm would provide. The description should illustrate the typical sequence of, and relationships among, tasks. Where known, include typical durations for the performance of tasks. As appropriate to your firm's services, describe typical work effort milestones.
- B. Discuss the Firm's approach for managing progress to complete requested services for a given project on time/schedule.
- C. As appropriate to your Firm's services, provide information on procedures in place to ensure that high-quality, coordinated work products are delivered and ensure work is complete. As requested above, include the name and title of the individual(s) responsible for quality control.
- D. As appropriate to your firm's services, provide information on measures your firm takes to help control work effort/project costs and ensure work is completed within budget. Include the name and title of the individual(s) responsible for cost control.

*Response required

8.7. Representative Projects and Work Efforts*

Describe in detail five public sector or other relevant projects completed in the last ten years, of which at least three were completed within the last five years, that demonstrate the following experience, as applicable to the services provided by the Responding Firm:

- A. Managing work under public sector contract codes, building codes, policies and regulations; Managing/providing professional services for corresponding pre-design, entitlement, assessments, design, bidding, construction, quality control and post-construction evaluation of projects; Presenting in a public forum to the general public and/or elected officials and/or presenting to internal project stakeholder groups as relevant; Performing tasks listed under Sample Scope of Work Service Task List of the RFQ;
- B. Providing technical support services for public sector projects delivered under differing project delivery methods;
- C. Meeting project deadlines, overall project schedule and budget including Critical Path Analysis or other forecasting/recovery methods and/or cost estimating/market monitoring/Value Engineering processes;
- D. Innovative problem-solving or design solution; excellence in energy or resource conservation.
- E. Provide a matrix referencing work performed relative to projects listed indicating key personnel responsible for performance and the extent of their involvement in the project. Differentiate which work was performed by subcontractors/subconsultants, if subcontractors/subconsultants are proposed.

*Response required

8.8. Fee Schedule*

Provide a Standard Rates Schedule through Calendar Year 2029 for the Responding Firm and any proposed subcontractors/subconsultants, including hourly rates for each position (correlating job title with the position for hourly rates listed), and identifying reimbursable expenses. Differentiate standard or basic services from services the Responding Firms and its subcontractors/subconsultants would consider to be additional services.

*Response required

8.9. Agency References:*

Please download the documents provided below, complete them as required, and upload the finalized versions as part of your submission.

The bidder shall provide the (3) references of government agencies and or firms for whom they have provided similar services during the last five (5) years. These references should be from different entities and not from Solano County.

- [Agency Reference Form - RFQ...](#)

*Response required

8.10. Additional/Supplemental Information

Additional/supplemental information beyond what has been requested and required that the Respondent feels may be helpful is to be provided here.

8.11. Detailed Documentation of Financial Resources*

The Respondent shall provide the following documentation of sufficient financial strength and resources to provide the scope of services as required:

- A. The respondent's most recent independent audited financial statements for a fiscal year ended within the last 36 months.
- B. In lieu of audited financial statements, the County may accept, on a case-by-case basis,
 - a current written bank reference, in the form of a standard business letter, indicating that the respondent's business relationship with the financial institution is in positive standing; **or**
 - Documentation disclosing the amount of cash flows from operating activities for the respondents most current operating period. Said documentation must indicate whether the cash flows are positive or negative, and, if the cash flows for the most recent operating period are negative, the documentation must include a detailed explanation of the factors contributing to the negative cash flows.

*Response required

8.12. Conflict of Interest*

The Consultant agrees to disclose any actual, potential, or perceived conflicts of interest that may arise during their participation in the RFQ process. This includes, but is not limited to:

- A. Prior personal relationships with any employees, contractors, or stakeholders of Solano County.
- B. Other: Identify potential conflicts of interest, if any, for each team member and for each firm. Identify and explain any relevant lawsuits dating back ten years related to land use, planning, or CEQA work performed by any team member or firm.

By submitting a statement of qualification, the Consultant certifies that they have no actual conflicts of interest and have disclosed all relevant conflicts in accordance with this clause.

☐ Please confirm

*Response required

8.13. County Contract*

Respondent shall include a statement of acknowledgment that the Respondent has reviewed the County of Solano Standard Contract, and any Special Terms provided and has accepted it with or without qualification.

If the Respondent makes qualifications, those qualifications must be identified and listed along with suggested modifications to the contract and attached here. [Note: Scope of Work and Budget Detail and Payment Provisions for the contract, will be finalized during the contract negotiation process.]

If the Respondent makes no qualifications to the Standard Contract or any additional Terms provided, including any additional attachments or exhibits, then it shall be deemed that the Respondent accepts all terms without reservation or any qualifications.

*Response required

8.14. Responder accepts County terms and conditions without qualification.*

RFQu NO.TBD

SUBMISSION DATE: Wednesday, June 24, 2026 5:00 pm

Page 22 of 26

☐ Yes

☐ No

*Response required

When equals "No"

8.14.1. What qualifications are you taking to the County terms and conditions?*

If responder takes exception, please attach qualifications here.

*Response required

8.15. Non-Collusion Declaration*

NON-COLLUSION DECLARATION PURSUANT TO PUBLIC CONTRACT CODE SEC. 7106

The undersigned declares: I am the authorized representative of the party making the foregoing response.

The response is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The response is genuine and not collusive or sham. The responder has not directly or indirectly induced or solicited any other responder to put in a false or sham response. The responder has not directly or indirectly colluded, conspired, connived, or agreed with any responder or anyone else to put in a sham response, or to refrain from responding. The responder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the response price of the responder or any other responder, or to fix any overhead, profit, or cost element of the proposed price, or of that of any other responder. All statements contained in the response are true. The responder has not, directly or indirectly, submitted his or her response price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, response depository, or to any member or agent thereof to effectuate a collusive or sham response, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a responder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the responder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration is executed.

☐ Please confirm

*Response required

8.16. Certification of Compliance*

The responder does hereby make certification and assurance of the Respondent's compliance with:

The laws of the County of Solano: <http://www.codepublishing.com/CA/SolanoCounty/>

Title VI of the federal Civil Rights Act of 1964: <https://www.justice.gov/crt/fcs/TitleVI-Overview>

Title IX of the federal Education Amendments Act of 1972: <https://www.justice.gov/crt/title-ix-education-amendments-1972>

The Equal Employment Opportunity Act and the regulations issued thereunder by the federal government: <https://www.justice.gov/jmd/hr-order-doj12001-part-4-equal-employment-opportunity>

The Americans with Disabilities Act of 1990 and the regulations issued thereunder by the federal government: <https://www.ada.gov/pubs/adastatute08.htm>

All contract employees performing services and/or work as a result of this solicitation must have documented legal authority to work in the United States of America,

The condition that the submitted response was independently arrived at, without collusion, under penalty of perjury; and,

The condition that no amount shall be paid directly or indirectly to an employee or official of the County of Solano as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the responder in connection with the Procurement under this RFQ for 2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA), HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT SERVICES.

☐ Please confirm

*Response required

8.17. County Reservations:*

COUNTY OF SOLANO HEREBY RESERVES THE FOLLOWING RIGHTS:

The County of Solano reserves the right to make an award in whole or in part or any varying combination of the following requirements that will be in the best interest of the County, and not necessarily to the lowest Contractor. The intended award of Contract shall be made to the highest rated Respondent based on the evaluation Criteria stated within the RFQ.

Right of Rejection

The County reserves the right to reject any and all responses, or to cancel this RFQ in part or in its entirety.

The County reserves the right to waive any variances in responses provided such action is in the best interest of the County.

The County reserves the right to amend this RFQ at any time. The County also reserves the right to cancel or reissue the RFQ at its sole discretion.

Any proposal received which does not meet the stated pre-requisites of this RFQ for 2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA), HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT SERVICES, may be considered to be non-responsive, and may be rejected. The County may reject any proposal that does not comply with all of the terms, conditions, and performance requirements as stated within the RFQ.

To cancel any award and re-solicit responses for services herein specified due to the increased or added costs, if in its opinion increased prices are greater than those of the general market.

To cancel any award and re-solicit responses in the event services cannot commence with ten (10) days after the specified date for start of work.

To reject any and all responses considered not to be in the best interest of the County.

To waive any and all minor irregularities in responses.

To reduce or increase any specification, in whole or in part due to changes in budget allocations.

I declare under penalty of perjury under the laws of the State of California that I have read the above Reservations as stated by the County of Solano.

☐ Please confirm

*Response required

8.18. Drug-Free Workplace Certification*

The contractor or grant recipient named on this response hereby certifies compliance with Government Code Section 8355 in matters relating to providing a drug-free workplace. The contractor will:

1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
2. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(b), to inform employees about all of the following:
 - A. The dangers of drug abuse in the workplace
 - B. The person's or organization's policy of maintaining a drug-free workplace
 - C. Any available counseling, rehabilitation and employee assistance programs
 - D. Penalties that may be imposed upon employees for drug abuse violations
3. Provide, as required by Government Code Section 8355(c), that every employee who works on the proposed contract or grant:
 - A. Will receive a copy of the company's drug-free policy statement
 - B. Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant

CERTIFICATION

I, the official submitting this response, hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above-described certification. I am fully aware that this Certification, executed on the date of response submittal and in the County below, is made under penalty of perjury under the laws of the State of California.

☐ Please confirm

*Response required

8.19. Disclosure of Criminal and Civil Proceedings*

Describe all ongoing and past civil and criminal proceedings within the last 10 years. Indicate the status of current proceeding and the outcome of closed or completed actions. Also, describe, if any, how the outcome of actions impacted company business operations.

Note: if no civil and criminal proceedings within the last 10 years, indicate here.

*Response required

8.20. Debarment Certification*

By submitting a response to the County of Solano, under penalty of perjury, I, the Respondent, hereby certify that the Prospective Contractor and/or its officers, directors, and employees:

- A. Are not currently excluded, debarred, or otherwise ineligible to participate in a federally funded program
- B. Have not been convicted of a criminal offense related to the provision of federally funded items or services nor has been previously excluded, debarred, or otherwise declared ineligible to participate in any federally funded programs, and
- C. Are not, to the best of its knowledge, under investigation or otherwise aware of any circumstances which may result in contractor being excluded from participation in federally funded programs.

This representation shall be an ongoing representation during the term of any contract awarded to the Prospective Contractor. If awarded a contract, Prospective Contractor hereby commits to immediately notify the County of any change in the status of the representations set forth in this Form.

Prospective Contractor authorizes the County to independently verify its suspension and debarment status.

Prospective Contractors are cautioned that making a false certification may subject the certifier to criminal prosecution or administrative sanctions.

I certify that I am authorized by the company named above to respond to this request.

☐ Please confirm

*Response required

8.21. Signature Page:*

Please download the documents provided below, complete them as required, and upload the finalized versions as part of your submission.

- [Signature Page RFQu-OG.pdf](#)

*Response required



**County of Solano
Standard Contract
Project:**

For County Use Only
CONTRACT NUMBER:
(Dept., Division, FY, #)

BUDGET ACCOUNT:

SUBJECT ACCOUNT:

1. This Contract is entered into between the County of Solano and the Contractor named below:

CONTRACTOR'S NAME

FORM OF BUSINESS (e.g., Limited Liability Corporation)

2. The Term of this Contract is:

3. The maximum amount of this Contract is:

\$ _____

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of this Contract:

Exhibit A – Scope of Work

Exhibit B – Budget Detail and Payment Provision

Exhibit C – General Terms and Conditions

Exhibit D – Special Terms and Conditions

This Contract is made on _____, 20 .

CONTRACTOR	COUNTY OF SOLANO
_____ CONTRACTOR'S NAME	_____ AUTHORIZED SIGNATURE
_____ SIGNATURE	_____ TITLE
_____ PRINTED NAME AND TITLE	_____ ADDRESS
_____ ADDRESS	_____ CITY STATE ZIP CODE
_____ CITY STATE ZIP CODE	Approved as to Content: _____ DEPARTMENT HEAD OR DESIGNEE
	Approved as to Form: _____ COUNTY COUNSEL

Rev. 3/8/2023

CONTRACT MUST BE EXECUTED BEFORE WORK CAN COMMENCE

BUDGET DETAIL AND PAYMENT PROVISIONS

[Actual Budget and Payment Plan to be negotiated upon contract award.]

1. METHOD OF PAYMENT

Upon initiation on an Adjusted Services Authorization (ASA)/Work Order approved by the County, compensation shall be for a total not to exceed the amount in each ASA/Work Order according to the attached Fee Schedule (*Consultant's rates sheet to be attached*) accrued on an hourly basis to task-oriented work or by a separate negotiated fee for other work as mutually agreed upon the County and Consultant.

No compensation shall be due without prior authorization and corresponding properly executed ASA/Work Order.

Upon submission of an invoice by Contractor which is due no later than the 20th of each month, and upon concurrence of the County's project representative, County shall pay Contractor monthly in arrears for fees and expenses incurred the prior month, up to the maximum amount provided for on the Standard Contract. Each invoice must specify services rendered, to whom, date of service and the accrued charges.

The County offers direct deposit for invoice payment. To enroll in the program, copy and paste the following hyper-link into your internet browser.

http://www.solanocounty.com/depts/auditor/electronic_payment_to_vendor_ach.asp

GENERAL TERMS AND CONDITIONS

1. CLOSING OUT

- A. County will pay Contractor's final request for payment providing Contractor has paid all financial obligations undertaken pursuant to this Contract or any other contract and/or obligation that Contractor may have with the County. If Contractor has failed to pay any obligations outstanding, County will withhold from Contractor's final request for payment the amount of such outstanding financial obligations owed by Contractor. Contractor is responsible for County's receipt of a final request for payment 30 days after termination of this Contract.
- B. A final undisputed invoice shall be submitted for payment no later than ninety (90) calendar days following the expiration or termination of this Contract, unless a later or alternate deadline is agreed to in writing by the County. The final invoice must be clearly marked "FINAL INVOICE", thus indicating that all payment obligations of the County under this Contract have ceased and that no further payments are due or outstanding.
- C. The County may, at its discretion, choose not to honor any delinquent final invoice if the Contractor fails to obtain prior written approval of an alternate final invoice submission deadline. Written County approval for an alternate final invoice submission deadline shall be sought from the County prior to the expiration or termination of this Contract.

2. TIME

Time is of the essence in all terms and conditions of this Contract.

3. TIME OF PERFORMANCE

Work will not begin, nor claims paid for services under this Contract until all Certificates of Insurance, business and professional licenses/certificates, IRS ID number, signed W-9 form, or other applicable licenses or certificates are on file with the County's Contract Manager.

4. TERMINATION

- A. This Contract may be terminated by County or Contractor, at any time, with or without cause, upon 30 days' written notice from one to the other.
- B. County may terminate this Contract immediately upon notice of Contractor's malfeasance.
- C. Following termination, County will reimburse Contractor for all expenditures made in good faith that are unpaid at the time of termination not to exceed the maximum amount payable under this Contract unless Contractor is in default of this Contract.

5. SIGNATURE AUTHORITY

The parties executing this Contract certify that they have the proper authority to bind their respective entities to all terms and conditions set forth in this Contract.

6. REPRESENTATIONS

- A. County relies upon Contractor's professional ability and training as a material inducement to enter into this Contract. Contractor represents that Contractor will perform the work according to generally accepted professional practices and standards and the requirements of applicable federal, state and local laws. County's acceptance of Contractor's work shall not constitute a waiver or release of Contractor from professional responsibility.
- B. Contractor further represents that Contractor possesses current valid appropriate licensure,

including, but not limited to, driver's license, professional license, certificate of tax-exempt status, or permits, required to perform the work under this Contract.

7. INSURANCE

- A. Without limiting Contractor's obligation to indemnify County, Contractor must procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work under this Contract and the results of that work by Contractor, Contractor's agents, representatives, employees or subcontractors.
- B. Minimum Scope of Insurance:
Coverage must be at least as broad as:
- (1) Insurance Services Office Commercial General Liability coverage (occurrence Form CG 00 01).
 - (2) Insurance Services Office Form Number CA 00 01 covering Automobile Liability, Code 1 (any auto).
 - (3) Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
- C. Minimum Limits of Insurance
Contractor must maintain limits no less than:
- | | | |
|--|---|---|
| (1) General Liability:
(Including operations,
products and completed
operations.) | \$2,000,000 | per occurrence for bodily injury, personal injury and property damage, or the full per occurrence limits of the policy, whichever is greater. If Commercial General Liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. |
| (2) Automobile Liability: | \$1,000,000 | per accident for bodily injury and property damage. |
| (3) Workers' Compensation: | As required by the State of California. | |
| (4) Employer's Liability: | \$1,000,000 | per accident for bodily injury or disease. |

D. Additional Insurance Coverage

To the extent coverage is applicable to Contractor's services under this Contract, Contractor must maintain the following insurance coverage:

(1) Cyber Liability: **\$1,000,000** per incident with the aggregate limit twice the required limit to cover the full replacement value of damage to, alteration of, loss of, or destruction of electronic data and/or information property of the County that will be in the care, custody or control of Contractor under this Contract.

(2) Professional Liability **\$2,000,000** combined single limit per claim and (including Errors and Omissions): in the aggregate. The policy shall remain in full force and effect for no less than 5 years following the completion of work under this Contract.

E. If Contractor maintains higher limits than the minimums shown above, County is entitled to coverage for the higher limits maintained by Contractor. Any insurance proceeds in excess of the specified limits and coverage required, which are applicable to a given loss, shall be available to the County. No representation is made that the minimums shown above are sufficient to cover the indemnity or other obligations of the Contractor under this Contract.

F. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by County. At the option of County, either:

- (1) The insurer will reduce or eliminate such deductibles or self-insured retentions with respect to County, its officers, officials, agents, employees and volunteers; or
- (2) Contractor must provide a financial guarantee satisfactory to County guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

G. Other Insurance Provisions

(1) The general liability and automobile liability policies must contain, or be endorsed to contain, the following provisions:

- (a) The County of Solano, its officers, officials, agents, employees, and volunteers must be included as additional insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of Contractor; and with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts or equipment furnished in connection with such work or operations. General Liability coverage shall be provided in the form of an Additional Insured endorsement (CG 20 10 11 85 or both CG 20 10 and CG 20 37 if later ISO revisions are used or the equivalent) to Contractor's insurance policy, or as a separate owner's policy. The insurance afforded to the additional insureds shall be at least as broad as that afforded to the first named insured.

- (b) For any claims related to work performed under this Contract, Contractor's insurance coverage must be primary insurance with respect to the County of Solano, its officers, officials, agents, employees, and volunteers. Any insurance maintained by County, its officers, officials, agents, employees, or volunteers is excess of Contractor's insurance and shall not contribute to it.
 - (2) If Contractor's services are technologically related, Professional Liability coverage shall include, but not be limited to claims involving infringement of intellectual property, copyright, trademark, invasion of privacy violations, information theft, release of private information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to such obligations. The policy shall also include, or be endorsed to include, property damage liability coverage for damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of the County in the care, custody, or control of the Contractor. If not covered under the Contractor's Professional Liability policy, such "property" coverage of the County may be endorsed onto the Contractor's Cyber Liability Policy.
 - (3) Should any of the above described policies be cancelled prior to the policies' expiration date, Contractor agrees that notice of cancellation will be delivered in accordance with the policy provisions.
- H. Waiver of Subrogation
- (1) Contractor agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation.
 - (2) The Workers' Compensation policy must be endorsed with a waiver of subrogation in favor of County for all work performed by Contractor, its employees, agents and subcontractors.
- I. Acceptability of Insurers
- Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII unless otherwise acceptable to County.
- J. Verification of Coverage
- (1) Contractor must furnish County with original certificates and endorsements effecting coverage required by this Contract.
 - (2) The endorsements should be on forms provided by County or, if on other than County's forms, must conform to County's requirements and be acceptable to County.
 - (3) County must receive and approve all certificates and endorsements before work commences.
 - (4) However, failure to provide the required certificates and endorsements shall not operate as a waiver of these insurance requirements.
 - (5) County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage described above at any time.

8. BEST EFFORTS

Contractor represents that Contractor will at all times faithfully, industriously and to the best of its ability, experience and talent, endeavor to perform to County's reasonable satisfaction.

9. DEFAULT

- A. If Contractor defaults in Contractor's performance, County shall promptly notify Contractor in writing. If Contractor fails to cure a default within 30 days after notification, or if the default requires more than 30 days to cure and Contractor fails to commence to cure the default within 30 days after notification, then Contractor's failure shall constitute cause for termination of this Contract.
- B. If Contractor fails to cure default within the specified period of time, County may elect to cure the default and any expense incurred shall be payable by Contractor to County. The contract may be terminated at County's sole discretion.
- C. If County serves Contractor with a notice of default and Contractor fails to cure the default, Contractor waives any further notice of termination of this Contract.
- D. If this Contract is terminated because of Contractor's default, County shall be entitled to recover from Contractor all damages allowed by law.

10. INDEMNIFICATION

- A. Contractor will indemnify, hold harmless and assume the defense of the County of Solano, its officers, employees, agents and elective and appointive boards from all claims, losses, damages, including property damages, personal injury, death and liability of every kind, directly or indirectly arising from Contractor's operations or from any persons directly or indirectly employed by, or acting as agent for, Contractor, excepting the sole negligence or willful misconduct of the County of Solano. This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of Contractor's services, as well as during the progress of rendering such services.
- B. Acceptance of insurance required by this Contract does not relieve Contractor from liability under this indemnification clause. This indemnification clause shall apply to all damages or claims for damages suffered by Contractor's operations regardless if any insurance is applicable or not.

11. INDEPENDENT CONTRACTOR

- A. Contractor is an independent contractor and not an agent, officer or employee of County. The parties mutually understand that this Contract is between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association.
- B. Contractor shall have no claim against County for employee rights or benefits including, but not limited to, seniority, vacation time, vacation pay, sick leave, personal time off, overtime, medical, dental or hospital benefits, retirement benefits, Social Security, disability, Workers' Compensation, unemployment insurance benefits, civil service protection, disability retirement benefits, paid holidays or other paid leaves of absence.
- C. Contractor is solely obligated to pay all applicable taxes, deductions and other obligations including, but not limited to, federal and state income taxes, withholding, Social Security, unemployment, disability insurance, Workers' Compensation and Medicare payments.
- D. Contractor shall indemnify and hold County harmless from any liability which County may incur because of Contractor's failure to pay such obligations nor shall County be responsible for any employer-related costs not otherwise agreed to in advance between the County and Contractor.
- E. As an independent contractor, Contractor is not subject to the direction and control of

County except as to the final result contracted for under this Contract. County may not require Contractor to change Contractor's manner of doing business, but may require redirection of efforts to fulfill this Contract.

- F. Contractor may provide services to others during the same period Contractor provides service to County under this Contract.
- G. Any third persons employed by Contractor shall be under Contractor's exclusive direction, supervision and control. Contractor shall determine all conditions of employment including hours, wages, working conditions, discipline, hiring and discharging or any other condition of employment.
- H. As an independent contractor, Contractor shall indemnify and hold County harmless from any claims that may be made against County based on any contention by a third party that an employer-employee relationship exists under this Contract.
- I. Contractor, with full knowledge and understanding of the foregoing, freely, knowingly, willingly and voluntarily waives the right to assert any claim to any right or benefit or term or condition of employment insofar as they may be related to or arise from compensation paid hereunder.

12. RESPONSIBILITIES OF CONTRACTOR

- A. The parties understand and agree that Contractor possesses the requisite skills necessary to perform the work under this Contract and County relies upon such skills. Contractor pledges to perform the work skillfully and professionally. County's acceptance of Contractor's work does not constitute a release of Contractor from professional responsibility.
- B. Contractor verifies that Contractor has reviewed the scope of work to be performed under this Contract and agrees that in Contractor's professional judgment, the work can and shall be completed for costs within the maximum amount set forth in this Contract.
- C. To fully comply with the terms and conditions of this Contract, Contractor shall:
 - (1) Establish and maintain a system of accounts for budgeted funds that complies with generally accepted accounting principles for government agencies;
 - (2) Document all costs by maintaining complete and accurate records of all financial transactions associated with this Contract, including, but not limited to, invoices and other official documentation that sufficiently support all charges under this Contract;
 - (3) Submit monthly reimbursement claims for expenditures that directly benefit Solano County;
 - (4) Be liable for repayment of any disallowed costs identified through quarterly reports, audits, monitoring or other sources; and
 - (5) Retain financial, programmatic, client data and other service records for 3 years from the date of the end of the contract award or for 3 years from the date of termination, whichever is later.

13. COMPLIANCE WITH LAW

- A. Contractor shall comply with all federal, state and local laws and regulations applicable to Contractor's performance, including, but not limited to, licensing, employment and purchasing practices, wages, hours and conditions of employment.
- B. To the extent federal funds are used in whole or in part to fund this Contract, Contractor specifically agrees to comply with Executive Order 11246 entitled "Equal Employment Opportunity", as amended and supplemented in Department of Labor regulations; the Copeland "Ant-Kickback" Act (18 U.S.C. §874) and its implementing regulations (29

- C.F.R. part 3); the Clean Air Act (42 U.S.C. §7401 et seq.); the Clean Water Act (33 U.S.C. §1251); and the Energy Policy and Conservation Act (Pub. L. 94-165).
- C. Contractor represents that it will comply with the applicable cost principles and administrative requirements including claims for payment or reimbursement by County as set forth in 2 C.F.R. part 200, as currently enacted or as may be amended throughout the term of this Contract.

14. CONFIDENTIALITY

- A. Contractor shall prevent unauthorized disclosure of names and other client-identifying information, except for statistical information not identifying a particular client receiving services under this Contract.
- B. Contractor shall not use client specific information for any purpose other than carrying out Contractor's obligations under this Contract.
- C. Contractor shall promptly transmit to County all requests for disclosure of confidential information.
- D. Except as otherwise permitted by this Contract or authorized by law, Contractor shall not disclose any confidential information to anyone other than the State of California without prior written authorization from County.
- E. For purposes of this section, identity shall include, but not be limited to, name, identifying number, symbol or other client identifying particulars, such as fingerprints, voice print or photograph. Client shall include individuals receiving services pursuant to this Contract.

15. CONFLICT OF INTEREST

- A. Contractor represents that Contractor and/or Contractor's employees and/or their immediate families and/or Board of Directors and/or officers have no interest, including, but not limited to, other projects or independent contracts, and shall not acquire any interest, direct or indirect, including separate contracts for the work to be performed hereunder, which conflicts with the rendering of services under this Contract. Contractor shall employ or retain no such person while rendering services under this Contract. Services rendered by Contractor's associates or employees shall not relieve Contractor from personal responsibility under this clause.
- B. Contractor has an affirmative duty to disclose to County in writing the name(s) of any person(s) who have an actual, potential or apparent conflict of interest.

16. DRUG FREE WORKPLACE

Contractor represents that Contractor is knowledgeable of Government Code section 8350 et seq., regarding a drug free workplace and shall abide by and implement its statutory requirements.

17. HEALTH AND SAFETY STANDARDS

Contractor shall abide by all health and safety standards set forth by the State of California and/or the County of Solano pursuant to the Injury and Illness Prevention Program. If applicable, Contractor must receive all health and safety information and training from County.

18. CHILD/ADULT ABUSE

If services pursuant to this Contract will be provided to children and/or elder adults, Contractor represents that Contractor is knowledgeable of the Child Abuse and Neglect Reporting Act (Penal Code section 11164 et seq.) and the Elder Abuse and Dependent Adult Civil Protection Act (Welfare and Institutions Code section 15600 et seq.) requiring reporting of suspected abuse.

19. INSPECTION

Authorized representatives of County, the State of California and/or the federal government may inspect and/or audit Contractor's performance, place of business and/or records pertaining to this Contract.

20. NONDISCRIMINATION

- A. In rendering services under this Contract, Contractor shall comply with all applicable federal, state and local laws, rules and regulations and shall not discriminate based on age, ancestry, color, gender, marital status, medical condition, national origin, physical or mental disability, race, religion, sexual orientation, or other protected status.
- B. Further, Contractor shall not discriminate against its employees, which includes, but is not limited to, employment upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

21. SUBCONTRACTOR AND ASSIGNMENT

- A. Services under this Contract are deemed to be personal services.
- B. Subject to any required state or federal approval, Contractor shall not subcontract any work under this Contract without the prior written consent of the County's Contract Manager nor assign this Contract or monies due without the prior written approval of the County's applicable Department Head or his or her designee and the County Administrator.
- C. If County consents to the use of subcontractors, Contractor shall require and verify that its subcontractors maintain insurance meeting all the requirements stated in Section 7 above.
- D. Assignment by Contractor of any monies due shall not constitute an assignment of the Contract.

22. UNFORESEEN CIRCUMSTANCES

Contractor is not responsible for any delay caused by natural disaster, war, civil disturbance, labor dispute or other cause beyond Contractor's reasonable control, provided Contractor gives written notice to County of the cause of the delay within 10 days of the start of the delay.

23. OWNERSHIP OF DOCUMENTS

- A. County shall be the owner of and shall be entitled to possession of any computations, plans, correspondence or other pertinent data and information gathered by or computed by Contractor prior to termination of this Contract by County or upon completion of the work pursuant to this Contract.
- B. No material prepared in connection with the project shall be subject to copyright in the United States or in any other country.

24. NOTICE

- A. Any notice necessary to the performance of this Contract shall be given in writing by personal delivery or by prepaid first-class mail addressed as stated on the first page of this Contract.
- B. If notice is given by personal delivery, notice is effective as of the date of personal delivery. If notice is given by mail, notice is effective as of the day following the date of mailing or the date of delivery reflected upon a return receipt, whichever occurs first.

25. NONRENEWAL

Contractor acknowledges that there is no guarantee that County will renew Contractor's services under a new contract following expiration or termination of this Contract. Contractor waives all rights to notice of non-renewal of Contractor's services.

26. COUNTY'S OBLIGATION SUBJECT TO AVAILABILITY OF FUNDS

- A. The County's obligation under this Contract is subject to the availability of authorized funds. The County may terminate the Contract, or any part of the Contract work, without prejudice to any right or remedy of the County, for lack of appropriation of funds. If expected or actual funding is withdrawn, reduced or limited in any way prior to the expiration date set forth in this Contract, or any subsequent amendment, the County may, upon written Notice to the Contractor, terminate this Contract in whole or in part.
- B. Payment shall not exceed the amount allowable for appropriation by the Board of Supervisors. If the Contract is terminated for non-appropriation of funds:
 - i. The County will be liable only for payment in accordance with the terms of this Contract for services rendered prior to the effective date of termination; and
 - ii. The Contractor shall be released from any obligation to provide further services pursuant to this Contract that are affected by the termination.
- C. Funding for this Contract beyond the current appropriation year is conditional upon appropriation by the Board of Supervisors of sufficient funds to support the activities described in this Contract. Should such an appropriation not be approved, this Contract will terminate at the close of the current appropriation year.
- D. This Contract is void and unenforceable if all or parts of federal or state funds applicable to this Contract are not available to County. If applicable funding is reduced, County may either:
 - (1) Cancel this Contract; or,
 - (2) Offer a contract amendment reflecting the reduced funding.

27. CHANGES AND AMENDMENTS

- A. County may request changes in Contractor's scope of services. Any mutually agreed upon changes, including any increase or decrease in the amount of Contractor's compensation, shall be effective when incorporated in written amendments to this Contract.
- B. The party desiring the revision shall request amendments to the terms and conditions of this Contract in writing. Any adjustment to this Contract shall be effective only upon the parties' mutual execution of an amendment in writing.
- C. No verbal agreements or conversations prior to execution of this Contract or requested amendment shall affect or modify any of the terms or conditions of this Contract unless reduced to writing according to the applicable provisions of this Contract.

28. CHOICE OF LAW

The parties have executed and delivered this Contract in the County of Solano, State of California. The laws of the State of California shall govern the validity, enforceability or interpretation of this Contract. Solano County shall be the venue for any action or proceeding, in law or equity that may be brought in connection with this Contract.

29. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT

Contractor represents that it is knowledgeable of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and its implementing regulations issued by the U.S. Department of Health and Human Services (45 C.F.R. parts 160-64) regarding the protection of health information obtained, created, or exchanged as a result of this Contract and shall abide by and implement its statutory requirements.

30. WAIVER

Any failure of a party to assert any right under this Contract shall not constitute a waiver or a termination of that right, under this Contract or any of its provisions.

31. CONFLICTS IN THE CONTRACT DOCUMENTS

The Contract documents are intended to be complementary and interpreted in harmony so as to avoid conflict. In the event of conflict in the Contract documents, the parties agree that the document providing the highest quality and level of service to the County shall supersede any inconsistent term in these documents.

32. FAITH BASED ORGANIZATIONS

- A. Contractor agrees and acknowledges that County may make funds available for programs or services affiliated with religious organizations under the following conditions: (a) the funds are made available on an equal basis as for programs or services affiliated with non-religious organizations; (b) the program funded does not have the substantial effect of supporting religious activities; (c) the funding is indirect, remote, or incidental to the religious purpose of the organization; and (d) the organization complies with the terms and conditions of this Contract.
- B. Contractor agrees and acknowledges that County may not make funds available for programs or services affiliated with a religious organization (a) that has denied or continues to deny access to services on the basis of any protected class; (b) will use the funds for a religious purpose; (c) will use the funds for a program or service that subjects its participants to religious education.
- C. Contractor agrees and acknowledges that all recipients of funding from County must: (a) comply with all legal requirements and restrictions imposed upon government-funded activities set forth in Article IX, section 8 and Article XVI, section 5 of the California Constitution and in the First Amendment to the United States Constitution; and (b) segregate such funding from all funding used for religious purposes.

33. PRICING

Should Contractor, at any time during the term of this Contract, provide the same goods or services under similar quantity, terms and conditions to one or more counties in the State of California at prices below those set forth in this Contract, then the parties agree to amend this Contract so that such lower prices shall be extended immediately to County for all future services.

34. USE OF PROVISIONS, TERMS, CONDITIONS AND PRICING BY OTHER PUBLIC AGENCIES

Contractor and County agree that the terms of this Contract may be extended to any other public agency located in the State of California, as provided for in this section. Another public agency wishing to use the provisions, terms, and pricing of this Contract to contract for equipment and services comparable to that described in this Contract shall be responsible for entering into its own contract with Contractor, as well as providing for its own payment provisions, making all payments, and obtaining any certificates of insurance and bonds that may be required. County is not responsible for providing to any other public agency any documentation relating this Contract or its implementation. Any public agency that uses provisions, terms, or pricing of this Contract shall by virtue of doing so be deemed to indemnify and hold harmless County from all claims, demands, or causes of actions of every kind arising directly or indirectly with the use of this Contract. County makes no guarantee of usage by other users of this Contract nor shall the County incur any financial responsibility in connection with any contracts entered into by another public agency. Such other public agency shall accept sole responsibility for placing orders and making payments to Contractor.

35. DISBARMENT OR SUSPENSION OF CONTRACTOR

- A. Contractor represents that its officers, directors and employees (i) are not currently excluded, debarred, or otherwise ineligible to participate in a federally funded program; (ii) have not been convicted of a criminal offense related to the provision of federally funded items or services nor has been previously excluded, debarred, or otherwise declared ineligible to participate in any federally funded programs, and (iii) are not, to the best of its knowledge, under investigation or otherwise aware of any circumstances which may result in Contractor being excluded from participation in federally funded programs.
- B. For purposes of this Contract, federally funded programs include any federal health program as defined in 42 USC § 1320a-7b(f) (the "Federal Healthcare Programs") or any state healthcare programs.
- C. This representation and warranty shall be an ongoing representation and warranty during the term of this Contract and Contractor must immediately notify the County of any change in the status of the representation and warranty set forth in this section.
- D. If services pursuant to this Contract involve federally-funded programs, Contractor agrees to provide certification of non-suspension with submission of each invoice. Failure to submit certification with invoices will result in a delay in County processing Contractor's payment.

36. EXECUTION IN COUNTERPARTS

This Contract may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument, it being understood that all parties need not sign the same counterpart. In the event that any signature is delivered by facsimile or electronic transmission (e.g., by e-mail delivery of a ".pdf" format data file), such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or electronic signature page were an original signature.

37. LOCAL EMPLOYMENT POLICY

Solano County desires, whenever possible, to hire qualified local residents to work on County projects. A local resident is defined as a person who resides in, or a business that is located in, Solano County. The County encourages an active outreach program on the part of its contractors, consultants and agents. When local projects require subcontractors, Contractor shall solicit proposals for qualified local residents where possible.

38. ENTIRE CONTRACT

This Contract, including any exhibits referenced, constitutes the entire agreement between the parties and there are no inducements, promises, terms, conditions or obligations made or entered into by County or Contractor other than those contained in it.

SPECIAL TERMS AND CONDITIONS

1. CONTRACT EXTENSION

Notwithstanding Sections 2 and 3 of the Standard Contract, and unless terminated by either party prior to contract termination date, at County's sole election, this Contract may be extended for up to 90 days beyond the contract termination date to allow for continuation of services and sufficient time to complete a novation or renewal contract. In the event that this Contract is extended, compensation for the extension period shall not exceed (contract amount)

2. INDEPENDENT CONTRACTOR

Consultants who provide services under this Contract do so as independent contractors:

- A. As such, they are expected to provide themselves with all training and material support necessary to independently provide those services without reliance on County resources, workspace, training, or equipment.
- B. Consulting professionals are not assigned work hours by the County, nor are they required to report to County offices outside of job-site visits necessary to observe, administer and document the progress of the work. Work hours are per the Consultant's choice, consistent with due prosecution of project objectives. Normal County business hours are 8AM-5PM. County holidays are noted on the County website.
- C. The County may, at its discretion:
 - i) Make temporary drop-in workspace available for occasional use by consulting professionals when on-site for e.g. project-rated meetings. (The consultant is not required to make use of an offer of temporary workstation and is required in any case to be fully capable of off-site/remote work independent of County workspace or office infrastructure).
 - ii) Provide temporary door access key-cards as needed for access to construction sites or temporary workspace.
 - iii) Provide sign-on access to cloud-base project management software for relevant project-related documentation and communication exchange.
- D. The term of service of an individual consultant staff member providing Project Management/Construction Management (PM/CM) services is typically limited to the duration of the project(s) assigned or to a maximum of 960 hours per fiscal year. Consultants are not limited to working solely with Solano County. Consultants are free to work elsewhere concurrently so long as Solano County project objectives are met of delivering the defined project scope within the approved project budget and schedule.
- E. Consulting professionals shall make best efforts and use of professional judgment in all matters to expeditiously deliver complete and satisfactory work to the County. The County will provide project objectives information to the Consultant as needed to support the completion of work, but shall not direct Consultant's work approach, means or methods.
- F. The county discourages the use of Consultant staff members who are CalPERS members.

3. STANDARD OF CARE

Architecture and/or Engineering (A/E) firms in responsible control of project design will have the following included in their contract with the County:

- A. The Architect/Engineer Consultant shall perform services consistent with the professional skill and care ordinarily provided by architects/engineers/professional services consultants practicing in the same or similar locality under the same or similar circumstances ("Standard of Care"). Notwithstanding any other provision of this Agreement, this Standard of Care shall govern the Contractor's services and any clause which purports to heighten the standard of care shall be read as if it is subject to the Standard of Care.
- B. The Architect/Engineer shall provide services and produce Instruments of Service, defined as drawings, specifications and other documents in accordance with the Standard of Care. Owner and Architect/Engineer acknowledge that no set of Instruments of Service is entirely free of errors and omissions and that the existence of an error or omission does not automatically constitute a breach of the Standard of Care and that the Instruments of Service, while still consistent with the Standard of Care, may contain errors, omissions, and inconsistencies (collectively "Errors") at the time they are provided to Owner.
- C. The Owner agrees that for portion of projects consisting of construction values \$100,000 or less, if the Errors do not increase the Construction Cost by Change Order by more than ten percent (10%), the Owner releases Architect/Engineer from any liability for the increase in the Construction Cost in connection with the Errors. The Owner agrees that for the portion of projects consisting of construction values \$100,000 to \$1,000,000, if the Errors do not increase the Construction Cost by Change Order by more than five percent (5%), the Owner releases Architect from any liability for the increase in the Construction Cost in connection with the Errors. The Owner agrees that for portion of projects consisting of construction values over \$1,000,000, if the Errors do not increase the Construction Cost by Change Order by more than three percent (3%), the Owner releases Architect/Engineer from any liability for the increase in the Construction Cost in connection with the Errors. The Owner shall establish a reasonable contingency line item in the construction budget to cover additional costs resulting from such Errors. This release does not limit Architect/Engineer's liability for increases beyond the applicable percentages in the event the Instruments of Service are not prepared in a manner consistent with the Standard of Care. Construction Cost increases by Change Order as a result of Owner requests, changes in governmental agency requirements after previous approval, errors made by the Contractor or Owner's consultants, or unforeseen conditions are not costs due to Errors of Architect/Engineer. The Architect/Engineer shall not be responsible for increases to the Construction Cost for items omitted from the Instruments of Services, but that are necessary for the proper completion of the Project, except for 15% percent of the negotiated change order, which shall be the established amount to recognize the premium cost that may be necessary to add or retrofit an omitted item. Any Error in the Instruments of Service, whether or not in violation of the Standard of Care, shall be promptly corrected by Architect/Engineer without charge to Owner upon discovery by or notice to the Architect/Engineer. In the event that responsibility for the error or omission is shared by parties other than the Architect/Engineer, the cost split will be determined in accordance with the dispute resolution provisions of the contract.



QUESTION & ANSWER REPORT

RFQ

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA), HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT SERVICES

RESPONSE DEADLINE: June 24, 2026 at 5:00 pm

Monday, July 6, 2026

Approved, Unanswered Questions

Approved, Answers Provided

1. Service Areas

Jun 3, 2026 3:46 PM

Question: Hi you mention firms may submit to one or more service areas. Are these service areas defined as items A-H under the Scope of Work? Thanks!

Jun 3, 2026 3:46 PM

Answered by Nesmith Despabiladeras: Yes, service areas are listed in Section 2.1 Scope of Work

Jun 17, 2026 5:31 PM

2. Questions

Jun 5, 2026 12:38 PM

Question: Can you clarify the intended award structure? The RFP references both the selected firm and multiple firms—what is the selection approach by service area?

Jun 5, 2026 12:38 PM

Answered by Nesmith Despabiladeras: The County will award as it sees fit for our operational needs. There could be just one firm or multiple firms selected for each service area.

Jun 17, 2026 5:31 PM

QUESTION & ANSWER REPORT

RFQ# No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

3. Question

Jun 5, 2026 12:38 PM

Question: With a tight 25-page limit, are proposers expected to include a work plan for each proposed major scope category, even without a defined project?

Jun 5, 2026 12:38 PM

Answered by Nesmith Despabiladeras: Yes, provide a work plan for one or more categories that is applicable to what your firm offers.

Jun 17, 2026 5:31 PM

4. Question

Jun 5, 2026 12:38 PM

Question: The intended contracting timeline appears inconsistent in places—indicating both a 3-year term and initial 1-year term—can you confirm the correct schedule?

Jun 5, 2026 12:38 PM

Answered by Nesmith Despabiladeras: An addendum has been issued for clarity. The initial term is three years with the option for two additional one-year extensions, which could total up to five years

Jun 17, 2026 5:31 PM

5. Question

Jun 5, 2026 12:39 PM

Question: Can the bid deadline be extended by 1–2 months given the complexity and breadth of services, especially for multi-disciplinary firms responding?

Jun 5, 2026 12:39 PM

Answered by Nesmith Despabiladeras: Given the County's operational needs, the deadline cannot be extended.

Jun 17, 2026 5:31 PM

6. Question

Jun 5, 2026 12:39 PM

Question: What is the anticipated contract value by service area and by year?

QUESTION & ANSWER REPORT

RFQu No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Jun 5, 2026 12:39 PM

Answered by Nesmith Despabiladeras: The contract value by service area varies. Refer to latest County Capital Facilities Improvement Plan present to the Board of Supervisors on April 28, 2026.

<https://www.solanocounty.gov/government/board-supervisors/board-supervisors-agendas-minutes-videos>

Jun 17, 2026 5:31 PM

7. Submittal Structure

Jun 8, 2026 10:58 AM

Question: Should respondents submit a single Statement of Qualifications (SOQ) covering all requested service areas, or separate SOQs for each individual service category? If a single SOQ is preferred, will the overall page limit apply to the combined submission, or may respondents provide additional pages for each service area addressed?

Jun 8, 2026 10:58 AM

Answered by Nesmith Despabiladeras: You may provide one Statement of Qualification that covers multiple service areas only if it's applicable to your firm. The page limit would still be 25-pages.

Jun 17, 2026 5:31 PM

8. Evaluation Criteria and Electronic Proposal Submittal prompts variation

Jun 8, 2026 3:44 PM

Question: There is some variation between the Evaluation Criteria and the Electronic Proposal Submittal prompts. Which should take precedence?

Jun 8, 2026 3:44 PM

Answered by Nesmith Despabiladeras: An addendum has been issued that has these sections in better alignment.

Jun 17, 2026 5:31 PM

9. Work Plan/Schedule samples

Jun 8, 2026 3:47 PM

Question: Since there is a broad range of potential projects and multiple service areas, would you specify what kind of projects you'd like to see Work Plan, Sequence/Schedule samples for in response to 8.7 Work Plan and Schedule and Evaluation Criteria 3?

Jun 8, 2026 3:47 PM

QUESTION & ANSWER REPORT

RFQ# No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Answered by Nesmith Despabiladeras: Refer to latest County Capital Facilities Improvement Plan present to the Board of Supervisors on April 28, 2026.

<https://www.solanocounty.gov/government/board-supervisors/board-supervisors-agendas-minutes-videos>

Jun 17, 2026 5:31 PM

10. Representative Projects

Jun 8, 2026 3:47 PM

Question: Which section of the Electronic Submittal should the Representative Projects and Work Efforts be included, as requested in the Evaluation Criteria?

Jun 8, 2026 3:47 PM

Answered by Nesmith Despabiladeras: An addendum has been issued that has these sections in better alignment.

Jun 17, 2026 5:31 PM

11. Incumbents

Jun 8, 2026 4:09 PM

Question: Who are the firms currently under contract to the County to provide these services? Can you provide the list of incumbents? And approximately how many firms do you anticipate selecting?

Jun 8, 2026 4:09 PM

Answered by Nesmith Despabiladeras: Refer to the Board of Supervisors dated June 22, 2021, Board agenda Number 21-534 for the information <https://www.solanocounty.gov/government/board-supervisors/board-supervisors-agendas-minutes-videos> The County will award as it sees fit for our operational needs. There could be just one firm or multiple firms selected for each service area.

Jun 17, 2026 5:31 PM

12. No subject

Jun 9, 2026 10:05 AM

Question: Will respondents be awarded additional points for proposing services in multiple or all service areas, as opposed to proposing in a single service area?

Jun 9, 2026 10:05 AM

QUESTION & ANSWER REPORT

RFQu No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Answered by Nesmith Despabiladeras: No, the County will review based on criteria listed in the evaluation of proposal.

Jun 17, 2026 5:31 PM

13. No subject

Jun 9, 2026 10:06 AM

Question: How many firms does the County intend to select per service area?

Jun 9, 2026 10:06 AM

Answered by Nesmith Despabiladeras: The County will award as it sees fit for our operational needs. There could be just one firm or multiple firms selected for each service area.

Jun 17, 2026 5:31 PM

14. No subject

Jun 9, 2026 10:06 AM

Question: How does the County intend to solicit proposals for development applications once the on-call roster is established?

Jun 9, 2026 10:06 AM

Answered by Nesmith Despabiladeras: For development applications requiring consultant support, the County anticipates issuing task-specific requests for scope, schedule, and cost proposals to one or more firms on the approved on-call roster, depending on the nature, complexity, and expertise required for the project. The on-call consultants may respond with a proposed scope of work for that specific project, including time estimates, schedule, and possibly recommendations for additional services for the county to consider, etc. Consultant selection will be based on qualifications, relevant experience, availability, responsiveness, and proposed approach consistent with the terms of the Master Services Agreement.

Jun 18, 2026 8:23 AM

15. No subject

Jun 9, 2026 10:06 AM

Question: Will consultants for private development projects be selected by the developers and will the consultant be required to be on the City's on-call roster?

Jun 9, 2026 10:06 AM

QUESTION & ANSWER REPORT

RFQu No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Answered by Nesmith Despabiladeras: For private development projects where the applicant is responsible for reimbursing County costs, the County will retain responsibility for selecting and managing the consultant, not the developer. Consultants utilized on a rotating basis under this program are expected to be selected from the County's approved on-call roster to ensure consistency with County procurement requirements, contractual terms, and project management procedures. The County always retains discretion to select the consultant for the specific project. Special selection consideration may be given to a specific consultant if the County determines that they are best qualified based on expertise, availability, and lack of conflicts of interest.

Jun 18, 2026 8:23 AM

16. No subject

Jun 9, 2026 10:06 AM

Question: What types of projects within the County's development pipeline are expected to be supported under this contract?

Jun 9, 2026 10:06 AM

Answered by Nesmith Despabiladeras: Services may be utilized to support a variety of current and future planning projects, including but not limited to complex entitlement development application review, environmental review and CEQA compliance (in the form of an initial study (IS) /mitigated negative declaration (MND) or environmental Impact Report (EIR)), project management support, planning analysis, public outreach, preparation of staff reports, entitlement processing, current, long-range or sustainability planning efforts, zoning and land use studies, and other planning-related services as needed. Specific assignments will be authorized through individual task orders based on County needs and available funding.

Jun 18, 2026 8:23 AM

17. No subject

Jun 9, 2026 10:07 AM

Question: Can the County confirm that the SOQ submission deadline is June 24, 2026, and that the County Notice of Intent to Award will be issued on June 26, 2026?

Jun 9, 2026 10:07 AM

Answered by Nesmith Despabiladeras: Yes, that is correct.

Jun 17, 2026 5:31 PM

18. One Firm or Multiple Firms?

QUESTION & ANSWER REPORT

RFQ# No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Jun 10, 2026 3:03 PM

Question: Section 1.1 of the RFQ states that the County anticipates contracting with multiple firms, while Section 3 states the County intends to award one (1) three-year contract. Could the County please clarify how many contracts it intends to award as a result of this solicitation?

Jun 10, 2026 3:03 PM

Answered by Nesmith Despabiladeras: The County will award as it sees fit for our operational needs. There could be just one firm or multiple firms selected for each service area.

Jun 17, 2026 5:31 PM

19. Key Team Member Resumes

Jun 10, 2026 11:58 PM

Question: On OpenGov, section 1. Response Requirements Confirmation, "The technical proposal (excluding the cover letter, resumes, sample forms, financials, writing samples, and County forms) shall not exceed a total of 25 single-sided, 8.5" x 11", numbered pages." Please confirm if resumes should be uploaded in section 5 Key Team Member Qualifications.

Jun 10, 2026 11:58 PM

Answered by Nesmith Despabiladeras: Yes, submit resumes into Section 5 of the electronic proposal submittal. These attachments do not counts towards the 25 page limit.

Jun 17, 2026 5:31 PM

20. Firm Profile

Jun 10, 2026 11:58 PM

Question: We did not identify a section in the OpenGov portal where our firm background, organizational history, office locations, number of employees, staff longevity, and client base stability should be included. However, the RFQ (page 13), it is mentioned in the Evaluation of Proposals section. Where should we include/upload this information?

Jun 10, 2026 11:58 PM

Answered by Nesmith Despabiladeras: Bidders should include information regarding firm background, organizational history, office locations, number of employees, staff longevity, and client base stability in their Cover Letter. This information will be considered by the County as part of its evaluation of the firm's qualifications and experience in accordance with the RFQ evaluation criteria.

Jun 17, 2026 5:31 PM

21. Representative Projects and Work Efforts

Jun 10, 2026 11:59 PM

Question: We did not identify a section in the OpenGov portal where our representative projects and work efforts should be included. However, the RFQ (page 17), it is mentioned in the Evaluation of Proposals section. Please confirm if the write-ups of our representative projects and work efforts should be included/uploaded in section 6 Agency References.

Jun 10, 2026 11:59 PM

Answered by Nesmith Despabiladeras: Yes. Bidders may include descriptions of representative projects and work efforts with their Agency References submission in Section 6. Inclusion of this information is encouraged, as it will assist the County in evaluating the firm's relevant experience, qualifications, and ability to provide similar services, as outlined in the RFQ evaluation criteria.

Jun 17, 2026 5:31 PM

22. Key Team Member References

Jun 11, 2026 12:00 AM

Question: On OpenGov, section 8.5 Key Team Member Qualifications, we are required to "Supply three (3) References from Government Agencies and/or Firms of similar size as Solano County for whom the Key Team Member has provided similar services during the last three (3) years." However, in page 14 of the RFQ, it states, "D. For each key team member, provide at least three references (names and current phone numbers) from recent work (previous five years). Include a brief description of each project associated with the reference, and the role of the respective team member." Please confirm if the References we should provide are from the past five years.

Jun 11, 2026 12:00 AM

Answered by Nesmith Despabiladeras: An addendum has been issued to clarify this.

Jun 17, 2026 5:31 PM

23. Section 6 Agency References

Jun 11, 2026 12:04 AM

Question: On OpenGov, section 8.6 Agency References, "The bidder shall provide the (3) references of government agencies and or firms for whom they have provided similar services during the last five (5) years. These references should be from different entities and not from Solano County." Does this mean that we are allowed to include references from other agencies within Solano County, just not directly from/for Solano County?

Jun 11, 2026 12:04 AM

QUESTION & ANSWER REPORT

RFQu No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Answered by Nesmith Despabiladeras: Correct. Solano County department or division references will not be accepted. References from firms and other public agencies (i.e. the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo), are acceptable references provided they meet the RFP requirements.

Jun 17, 2026 5:31 PM

24. Project Staffing

Jun 11, 2026 12:57 AM

Question: On page 14 of the RFQ, under Evaluation of Proposals, we are required to, "Provide a brief description of typical project staffing that illustrates the relationship among key staff, senior management, junior staff and/or subconsultants and quality control personnel." Please confirm if we should include/upload this under 5 Key Team Member Qualifications.

Jun 11, 2026 12:57 AM

Answered by Nesmith Despabiladeras: Please include/upload into Section 5, Qualifications, Experience, and References

Jun 17, 2026 5:31 PM

25. Section 11 Fee Schedule

Jun 11, 2026 1:05 AM

Question: On OpenGov, section 11 Fee Schedule, we are required to, "Provide a Standard Rates Schedule through Calendar Year 2029 for the Responding Firm and any proposed subcontractors/subconsultants, including hourly rates for each position (correlating job title with the position for hourly rates listed), and identifying reimbursable expenses." Would you like us to include projected fee escalations until Calendar Year 2029?

Jun 11, 2026 1:05 AM

Answered by Nesmith Despabiladeras: Yes, provide hourly rate projection through 2029

Jun 17, 2026 5:31 PM

26. Expert Witness Services

Jun 11, 2026 11:55 AM

Question: The RFP references expert witness services as a potential task. Can the County clarify the anticipated scope and frequency of expert witness support under this contract? Specifically, is the County seeking consultants who can provide CEQA and NEPA litigation support, administrative record

QUESTION & ANSWER REPORT

RFQu No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

review, declarations, depositions, and court testimony, or is this requirement intended primarily for occasional project-specific support? Additionally, should firms identify dedicated expert witness personnel as part of the proposed team, or will such services be procured separately on an as-needed basis?

Jun 11, 2026 11:55 AM

Answered by Nesmith Despabiladeras: Intended for occasional project-specific support

Jun 17, 2026 5:31 PM

27. Key Team Member Reference Form

Jun 11, 2026 12:49 PM

Question: Can the County confirm if only one Key Team Member Reference Form is required, or are we to provide one form per key personnel? If we are to submit multiple, do they count against the page limit?

Jun 11, 2026 12:49 PM

Answered by Nesmith Despabiladeras: Please provide one form for each key member. These do not counts towards the 25 page limit.

Jun 17, 2026 5:31 PM

28. Solano County 2026-2029 MSA Questions

Jun 11, 2026 1:57 PM

Question: 1. What is the contract value for the MSA? On page 11, there seems to be a typo where the value should be listed. 2. Who are the current incumbents for this contract? 3. How much has been spent on the existing contract so far? 4. Given the variety of scope on the MSA, is there a projection on how many task orders there will be per scope item?

Jun 11, 2026 1:57 PM

Answered by Nesmith Despabiladeras: This is an on-call Master Service Agreement and the starting contract value is \$0. Project projection varies by entity and year. Over \$1.3 million valued task order have been issued which does not include land-use planning service area.

Jun 17, 2026 5:31 PM

29. Contract Term

Jun 11, 2026 2:22 PM

QUESTION & ANSWER REPORT

RFQ# No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Question: What is the term of the contract? 1. Section 1:1 states: "...an initial three-year term, with the option to extend up to a total of five years." 2. Section 2.1 (#3) states: "The County reserves the right to award a one-year contract through this RFQ, which may be renegotiated and/or renewed/extended, subject to contractor performance and continued funding, for two additional one-year terms without a competitive bid process, representing a total contract term of no more than three (3) years."

Jun 11, 2026 2:22 PM

Answered by Nesmith Despabiladeras: An addendum has been issued for clarity. The initial term is three years with the option for two additional one-year extensions, which could total up to five years

Jun 17, 2026 5:31 PM

30. Number of Contract Awards

Jun 11, 2026 2:26 PM

Question: Will you be awarding more than one contract? - Section 1:1 states: "The County anticipates contracting with multiple firms..." - Section 2.1 (#3) states: "The County intends to award one (1) three-year contract(s) with an estimated cost not to exceed \$0"

Jun 11, 2026 2:26 PM

Answered by Nesmith Despabiladeras: The County will award as it sees fit for our operational needs. There could be just one firm or multiple firms selected for each service area.

Jun 17, 2026 5:31 PM

31. Number of Contract Awards

Jun 11, 2026 2:27 PM

Question: If awarding more than one contract, are multiple awards possible for each category/service area (such as A: Environmental Planning), or is it intended to be a single award for each service area?

Jun 11, 2026 2:27 PM

Answered by Nesmith Despabiladeras: The County will award as it sees fit for our operational needs. There could be just one firm or multiple firms selected for each service area.

Jun 17, 2026 5:31 PM

32. Preference for Comprehensive Service Coverage

Jun 11, 2026 2:29 PM

QUESTION & ANSWER REPORT

RFQ# No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Question: Within each service area (such as A: Environmental Planning) is your preference or requirement to have a single team cover all services listed, or can firms submit for only those services that they provide in-house without subcontractors?

Jun 11, 2026 2:29 PM

Answered by Nesmith Despabiladeras: You may submit a SOQ for one of the service areas without sub-consultants

Jun 17, 2026 5:31 PM

33. No subject

Jun 11, 2026 3:11 PM

Question: Is it acceptable for us to include our financial documents as either a separate, confidential file or as a confidential appendix section?

Jun 11, 2026 3:11 PM

Answered by Nesmith Despabiladeras: Yes, financial records have its own section for Electronic Proposal Submittal section.

Jun 17, 2026 5:31 PM

34. No subject

Jun 11, 2026 3:13 PM

Question: To confirm, would the County like all service scope areas included in one single submission, or a separate submission for each service area?

Jun 11, 2026 3:13 PM

Answered by Nesmith Despabiladeras: If your firm offers services to all requested service area, please provide your SOQ in one single submission.

Jun 17, 2026 5:31 PM

35. Schedule

Jun 11, 2026 4:15 PM

Question: The RFQ requests a work plan and schedule including task sequencing, durations, and milestones. Could you confirm whether the County is seeking a representative/typical schedule for on-call services, or a detailed schedule aligned to a specific example project scenario?

Jun 11, 2026 4:15 PM

QUESTION & ANSWER REPORT

RFQu No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Answered by Nesmith Despabiladeras: Representative/typical sequence for on-call services

Jun 17, 2026 5:31 PM

36. No subject

Jun 12, 2026 8:38 AM

Question: Is the County expecting each firm's (or team's) SOQ submittal to cover all the professional services in the Scope of Work (RFQu Section 2.1, items A-H, pgs. 6-10), or can a firm/team submit an SOQ that identifies which professional services it is proposing on? (For example, can a firm/team submit an SOQ that identifies which items A-H it is proposing on, or even which "bullet points" under items A-H it is proposing on?

Jun 12, 2026 8:38 AM

Answered by Nesmith Despabiladeras: You may provide one Statement of Qualification that covers multiple service areas only if it's applicable to your firm.

Jun 17, 2026 5:31 PM

37. Service Categories

Jun 12, 2026 12:15 PM

Question: Could the County clarify whether respondents are required to submit qualifications for all listed service categories, or if firms may propose on one or more selected service areas?

Jun 12, 2026 12:15 PM

Answered by Nesmith Despabiladeras: You may provide one Statement of Qualification that covers multiple service areas only if it's applicable to your firm.

Jun 17, 2026 5:31 PM

38. No subject

Jun 12, 2026 12:57 PM

Question: Can the County please clarify what we should include in the Work Plan/Schedule section? Since this is an RFQ for on-call services, there is no formal scope of work to respond to.

Jun 12, 2026 12:57 PM

Answered by Nesmith Despabiladeras: Provide representative/typical work plan and sequence based on scope of work/service areas.

Jun 17, 2026 5:31 PM

QUESTION & ANSWER REPORT

RFQ# No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

39. Due Date Extension

Jun 12, 2026 1:49 PM

Question: Will the County allow an extension for the due date to better respond to this comprehensive RFQ?"

Jun 12, 2026 1:49 PM

Answered by Nesmith Despabiladeras: Given the County's operational needs, the deadline cannot be extended.

Jun 17, 2026 5:31 PM

40. Deadline Extension

Jun 12, 2026 2:14 PM

Question: Would the County consider extending the Statement of Qualification submission deadline?

Jun 12, 2026 2:14 PM

Answered by Nesmith Despabiladeras: Given the County's operational needs, the deadline cannot be extended.

Jun 17, 2026 5:31 PM

41. Clarification Regarding Multiple Service Areas

Jun 12, 2026 2:15 PM

Question: RFQ page 4 of 27, 1.1 Summary: "Responding firms may respond to one or more service areas." For Respondents proposing on multiple service areas, does the County wish to receive separate files for each category or a single, comprehensive response for sections such as "8.3 Cover Letter," "8.4 Approach and Management Plan," "8.5. Key Team Member Qualifications, Experience, and References," etc.?

Jun 12, 2026 2:15 PM

Answered by Nesmith Despabiladeras: You may provide one Statement of Qualification that covers multiple service areas only if it's applicable to your firm.

Jun 17, 2026 5:31 PM

42. Scope Clarification for A. Environmental Planning

Jun 12, 2026 2:16 PM

QUESTION & ANSWER REPORT

RFQ# No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Question: RFQ page 7 of 27, 2.1. Scope of Work: Will Scope Area “A. Environmental Planning” also include biological resources and cultural resources services?

Jun 12, 2026 2:16 PM

Answered by Nesmith Despabiladeras: Yes

Jun 17, 2026 5:31 PM

43. Teaming Clarification for A. Environmental Planning

Jun 12, 2026 2:18 PM

Question: RFQ page 7 of 27, 2.1. Scope of Work: Scope Area “A. Environmental Planning” includes scope of service items related to Scope Area “F. Hazardous Material Testing and Inspection,” including “Phase I Environmental Site Assessments” and “Hazardous Materials Risk Analyses.” For a Respondent who is proposing on Scope Area “A” but not Scope Area “F”, does the County want a Hazardous Materials subconsultant included on the Scope Area “A” team? Or would the Respondent be expected to coordinate with one of the firms selected for Scope Area “F”?

Jun 12, 2026 2:18 PM

Answered by Nesmith Despabiladeras: County expects consultant(s) who specializes in scope area F to submit their SOQs, sub-consultant is not required.

Jun 17, 2026 5:31 PM

44. Evaluation Criteria #4

Jun 12, 2026 2:19 PM

Question: RFQ pages 17-18 of 27, Evaluation Criteria #4 “Representative Projects and Work Efforts”: Should our response to Evaluation Criteria #4 be included in section “8.6. Agency References” or in section “8.10. Additional/Supplemental Information”?

Jun 12, 2026 2:19 PM

Answered by Nesmith Despabiladeras: An addendum has been issued to better align these areas.

Jun 17, 2026 5:31 PM

45. Evaluation Criteria #4

Jun 12, 2026 2:19 PM

Question: RFQ pages 17-18 of 27, Evaluation Criteria #4 “Representative Projects and Work Efforts”: Is the County requesting five (5) relevant projects in total or five (5) relevant projects per service area?

QUESTION & ANSWER REPORT

RFQ# No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Jun 12, 2026 2:19 PM

Answered by Nesmith Despabiladeras: Five completed relevant projects total.

Jun 17, 2026 5:31 PM

46. Evaluation Criteria #4

Jun 12, 2026 2:20 PM

Question: RFQ pages 17-18 of 27, Evaluation Criteria #4 “Representative Projects and Work Efforts”: Do the five (5) relevant projects have to be completed work? May ongoing projects be included?

Jun 12, 2026 2:20 PM

Answered by Nesmith Despabiladeras: Referenced projects need to be completed; the intent is to review Responding Firm’s completed project portfolio

Jun 17, 2026 5:31 PM

47. Evaluation Criteria #4

Jun 12, 2026 2:20 PM

Question: RFQ pages 17-18 of 27, Evaluation Criteria #4 “Representative Projects and Work Efforts”: This evaluation criteria asks us to demonstrate experience in areas that are unrelated to environmental services (i.e., Service Areas A, B, C, D, and H). The unrelated items include pre-design, design, bidding, construction, project delivery methods, Critical Path Analysis, cost estimating/market monitoring/Value Engineering processes, etc. May we respond only to the relevant items in Evaluation Criteria #4?

Jun 12, 2026 2:20 PM

Answered by Nesmith Despabiladeras: Provide relevant items that is applicable to the service areas you are submitting a SOQ for

Jun 17, 2026 5:31 PM

48. Page Limit Clarification

Jun 12, 2026 2:21 PM

Question: RFQ page 20 of 27, 8.1 Response Requirements Confirmation: “The technical proposal (excluding the cover letter, resumes, sample forms, financials, writing samples, and County forms) shall not exceed a total of 25 single-sided, 8.5” x 11”, numbered pages.” Can this page limit be increased depending on the number of service areas the Respondent is proposing on? For example, does this mean 25 pages per service area?

Jun 12, 2026 2:21 PM

QUESTION & ANSWER REPORT

RFQ# No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Answered by Nesmith Despabiladeras: Each service area is limited to the 25 page limit.

Jun 17, 2026 5:31 PM

49. Clarification Regarding "Writing Samples"

Jun 12, 2026 2:22 PM

Question: RFQ page 20 of 27, section 8.1 mentions that “writing samples” are excluded from the page limit but “writing samples” are not referred to anywhere else in the RFQ. Please clarify what part of the submittal would be considered a “writing sample.”

Jun 12, 2026 2:22 PM

Answered by Nesmith Despabiladeras: This is boilerplate language listing examples of items that do not count toward the 25 page limit.

Jun 17, 2026 5:31 PM

50. Clarification Regarding Page Size

Jun 12, 2026 2:22 PM

Question: RFQ page 20 of 27, section 8.1 establishes page size as 8.5” x 11”. Are 11” x 17” pages allowed for charts and tables?

Jun 12, 2026 2:22 PM

Answered by Nesmith Despabiladeras: Yes, this is permissible and does not count towards the page limit.

Jun 17, 2026 5:31 PM

51. Clarification Regarding County Forms

Jun 12, 2026 2:23 PM

Question: For sections where both a County form and a narrative response are required (such as “8.5. Key Team Member Qualifications, Experience, and References”), should we upload the County form and narrative response together in a single PDF file or as separate PDF files?

Jun 12, 2026 2:23 PM

Answered by Nesmith Despabiladeras: Please upload one single pdf clearly indicating each Key Team Member's qualifications.

Jun 17, 2026 5:31 PM

QUESTION & ANSWER REPORT

RFQ# No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

52. 8.6. Agency References

Jun 12, 2026 2:24 PM

Question: RFQ page 21 of 27, section 8.6. Agency References: Is the County requesting three (3) references in total or three (3) references per service area?

Jun 12, 2026 2:24 PM

Answered by Nesmith Despabiladeras: Three references total

Jun 17, 2026 5:31 PM

53. 8.7. Work Plan and Schedule

Jun 12, 2026 2:25 PM

Question: RFQ page 13 of 27, section 8.7. Work Plan and Schedule: Since this Statement of Qualification submission is for an on-call contract, may we include a general discussion of work plans and schedules for typical projects in this section? (A general discussion would be in line with Evaluation Criteria #3 "Work Plan and Sequence, Quality Control, and Cost Control" on pages 15-16 of 27.)

Jun 12, 2026 2:25 PM

Answered by Nesmith Despabiladeras: Yes

Jun 17, 2026 5:31 PM

54. 8.22. Signature Page

Jun 12, 2026 2:26 PM

Question: RFQ pages 26-27 of 27, section 8.22. Signature Page: For Respondents proposing on multiple service areas, may a single Signature Page form be submitted?

Jun 12, 2026 2:26 PM

Answered by Nesmith Despabiladeras: A single Signature Page will suffice for all the service areas.

Jun 17, 2026 5:31 PM

55. No subject

Jun 12, 2026 3:02 PM

Question: Would the County prefer that we provide separate rates by year through 2029, or is a blended rate preferred?

Jun 12, 2026 3:02 PM

QUESTION & ANSWER REPORT

RFQu No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Answered by Nesmith Despabiladeras: Separate rates by year only.

Jun 17, 2026 5:31 PM

56. Services

Jun 12, 2026 3:07 PM

Question: Can firms submit qualifications for selected service category(ies) only, or is the County seeking a prime consultant team (with subconsultants, as needed) that can provide all service categories under a single submission?2.

Jun 12, 2026 3:07 PM

Answered by Nesmith Despabiladeras: Provide relevant items that is applicable to the service areas you are submitting a SOQ for

Jun 17, 2026 5:31 PM

57. Master Service Agreement

Jun 12, 2026 3:07 PM

Question: Is this the first time the County has procured these services through a consolidated Master Service Agreement covering all service categories under one contract? If not, who are the current incumbent consultant(s) under the existing Master Service Agreement? If so, who are the incumbent consultant(s) currently providing services within each individual service category?

Jun 12, 2026 3:07 PM

Answered by Nesmith Despabiladeras: This is County's first time including Land Planning Support Services to help streamline County's operational needs for these service areas. Refer to the Board of Supervisors dated June 22, 2021, Board agenda Number 21-534 for the information
<https://www.solanocounty.gov/government/board-supervisors/board-supervisors-agendas-minutes-videos>

Jun 17, 2026 5:31 PM

58. Proposal Format

Jun 12, 2026 3:14 PM

Question: If bidding on multiple categories, should a proposal be submitted for each category (provide approach and management plan, key team members, and work plan and schedule for each) or all categories submitted as one package? Does the 25 page limit count towards all categories or 25 pages per category?

QUESTION & ANSWER REPORT

RFQu No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Jun 12, 2026 3:14 PM

Answered by Nesmith Despabiladeras: There are specific submissions in the Electronic Proposal Submittal section that these responses will be uploaded. The 25 page limit is per service.

Jun 17, 2026 5:31 PM

59. No subject

Jun 12, 2026 3:14 PM

Question: Is the fee schedule section counted towards the 25-page limit?

Jun 12, 2026 3:14 PM

Answered by Nesmith Despabiladeras: Fee Schedule is excluded from the 25 page limit.

Jun 17, 2026 5:31 PM

60. No subject

Jun 12, 2026 3:24 PM

Question: When reviewing the Standard Contract page, it mentions an “Exhibit A – Scope of Work”, to be considered a part of the agreement. For the purpose of review, will Exhibit A be made available to accompany the existing Exhibits B-D?

Jun 12, 2026 3:24 PM

Answered by Nesmith Despabiladeras: Please refer to the Scope of work section in the RFQ. The initial standard contract will be general and as the County issues adjusted service agreements, the scope of work will be project specific.

Jun 17, 2026 5:31 PM

61. Page Count

Jun 12, 2026 4:13 PM

Question: Do front and back covers count towards page limit? Do appendices count towards page limit?

Jun 12, 2026 4:13 PM

Answered by Nesmith Despabiladeras: No, front/back covers do not count towards the 25 page limit.

Jun 17, 2026 5:31 PM

62. No subject

QUESTION & ANSWER REPORT

RFQu No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Jun 12, 2026 4:51 PM

Question: Do covers, table of contents, and section dividers count toward the 25-page limit?

Jun 12, 2026 4:51 PM

Answered by Nesmith Despabiladeras: These do not count towards the page limit.

Jun 17, 2026 5:31 PM



Solano County
General Services - Countywide Services
Anthony Tave, Director of General Services
675 Texas Street, Fairfield, CA 94533
(707) 784-7900

ADDENDA REPORT
RFQ

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING
(CEQA/NEPA), HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL
AND LAND PLANNING SUPPORT SERVICES

RESPONSE DEADLINE: June 24, 2026 at 5:00 pm

Monday, July 6, 2026

Addenda Issued:

Addendum #1

Jun 17, 2026 12:36 PM

Please use the [See What Changed](#) link to view all the changes made by this addendum.

Addendum #2

Jun 24, 2026 5:20 PM

Please use the [See What Changed](#) link to view all the changes made by this addendum.

Addenda Acknowledgements:

Addendum #1

Proposal	Confirmed	Confirmed At	Confirmed By
PlaceWorks, Inc.	X	Jun 17, 2026 4:00 PM	Henry Bultman
Harris & Associates	X	Jun 23, 2026 4:19 PM	Marianne Fargas
RFM Land Use Consulting, LLC	X	Jun 17, 2026 1:17 PM	Robert Mansfield
Interwest Consulting Group, Inc.	X	Jun 18, 2026 10:49 AM	Jessica Koehler
Nichols Consulting Engineers CHTD	X	Jun 18, 2026 9:08 PM	Rylie Bellinger
Stantec Consulting Services, Inc.	X	Jun 24, 2026 10:03 AM	Gabby Patacsil
Terracon Consultants, Inc.	X	Jun 24, 2026 9:14 AM	Alberto Flores Franco
Dudek	X	Jun 17, 2026 12:43 PM	Dudek Marketing
FCS International, Inc.	X	Jun 22, 2026 11:54 PM	Rose Walsh
Aspen Environmental	X	Jun 19, 2026 9:37 PM	John Carrier
BKF Engineers	X	Jun 24, 2026 11:31 AM	Leads BKF

ADDENDA REPORT

Request For Qualification - 2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT SERVICES

ADDENDA REPORT

RFQu No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Moore Iacofano Goltsman, Inc. (MIG)	X	Jun 18, 2026 12:25 PM	Christopher Beynon
David J. Powers & Associates, Inc.	X	Jun 24, 2026 11:12 AM	DJPA Inc.
Network Environmental Systems, Inc.	X	Jun 24, 2026 1:09 PM	Lonnie Smith
Integral Consulting	X	Jun 23, 2026 8:35 AM	Danielle Curran
EMC Planning Group	X	Jun 22, 2026 9:41 PM	Kristina Arden
LSA Associates, Inc.	X	Jun 23, 2026 2:15 PM	LSA Admin
Geocon Consultants, Inc.	X	Jun 24, 2026 8:38 AM	Kim Goodrich
UltraSystems Environmental Inc. (DBE SBE WBE)	X	Jun 17, 2026 5:27 PM	Betsy A. Lindsay
Swan Stream Studios	X	Jun 17, 2026 1:18 PM	Kari Svanstrom
AECOM Technical Services, Inc.	X	Jun 17, 2026 4:15 PM	Janet Dallas

Addendum #2

Proposal	Confirmed	Confirmed At	Confirmed By
PlaceWorks, Inc.			
Harris & Associates			
RFM Land Use Consulting, LLC			
Interwest Consulting Group, Inc.			
Nichols Consulting Engineers CHTD			
Stantec Consulting Services, Inc.			
Terracon Consultants, Inc.			
Dudek			
FCS International, Inc.			
Aspen Environmental			
BKF Engineers			
Moore Iacofano Goltsman, Inc. (MIG)			
David J. Powers & Associates, Inc.			
Network Environmental Systems, Inc.			
Integral Consulting			
EMC Planning Group			
LSA Associates, Inc.			

ADDENDA REPORT

RFQu No. TBD

2026-2029 MASTER SERVICES AGREEMENT - ENVIRONMENTAL CONSULTING (CEQA/NEPA),
HAZARDOUS MATERIAL TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT
SERVICES

Geocon Consultants, Inc.			
UltraSystems Environmental Inc. (DBE SBE WBE)			
Swan Stream Studios			
AECOM Technical Services, Inc.			

ANTHONY L. TAVE, PE
Director
ALTave@solanocounty.gov
(707) 784-7900

DUSTIN D. LENO, MBA, A.A.E.
Assistant Director
DDLeno@solanocounty.gov
(707) 784-2781

DEPARTMENT OF GENERAL SERVICES
Support Services Division



SOLANO
COUNTY

675 Texas Street, Suite 2500
Fairfield, CA 94533-6342
Fax (707) 784-6320
www.solanocounty.gov

June 30, 2026

NOTICE OF INTENT TO AWARD

**RFQ: 2026-2029 MASTER SERVICES AGREEMENT
ENVIRONMENTAL CONSULTING (CEQA/NEPA), HAZARDOUS MATERIAL
TESTING/INSPECTION, GEOTECHNICAL AND LAND PLANNING SUPPORT SERVICES**

Thank you for your proposal in response to **Request for Qualifications (RFQ): 2026-2029 Master Services Agreement – Environmental Consulting, Hazardous Material Testing/Inspection, Geotechnical, and Land Planning Support Services**. The County has completed its evaluation of proposals.

The following bidders are the apparent best-evaluated firms the County will consider for contract award:

- EMC Planning Group
- FCS International, Inc.
- Geocon Consultants, Inc.
- LSA Associates, Inc.
- PlaceWorks, Inc.
- Terracon Consultants, Inc.

This notice is not an acceptance of any offer, and the County retains the right to reject any proposal.

In accordance with the subject RFQ and County law, this notice shall not create rights, interests, or claims of entitlement in the apparent best-evaluated firm or any vendor. No bidder shall acquire any such rights unless and until a contract is fully signed by all appropriate County officials.

We appreciate your interest in providing services to the County of Solano and hope that you will respond to future solicitations.

Respectfully,

A handwritten signature in dark ink, appearing to read "Anthony L. Tave".

Anthony L. Tave
Director
Department of General Services