Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.gov

Minutes - Draft

Board of Supervisors

Mitch Mashburn (Dist. 5), Chair
(707) 784-6130
Cassandra R. James (Dist. 1)
(707) 784-3261
Monica Brown (Dist. 2), Vice Chair
(707) 784-3031
Wanda Williams (Dist. 3)
(707) 784-6136
John M. Vasquez (Dist. 4)
(707) 784-6129

Tuesday, December 2, 2025 **9:00 AM** **Board of Supervisors Chambers**

CALL TO ORDER - 9:00 A.M.

The Solano County Board of Supervisors met on the 2nd day of December, 2025 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:06 A.M.

Supervisor Williams requested approval to participate remotely pursuant to Government Code section 54953, subdivision (f), based on just cause. Supervisor Williams stated that the just-cause reason is travel on official business of the Board, specifically to attend the California State Association of Counties (CSAC) conference.

On motion of Supervisor James, seconded by Supervisor Brown, the Board approved Supervisor William's request to participate remotely pursuant to Government Code section 54953, subdivision (f), based on just cause. So ordered by a 4-0 vote with Supervisor Vasquez absent.

ROLL CALL

Present were Supervisors James, Brown, Williams, and Chair Mashburn. Supervisor Vasquez was absent. Chair Mashburn presided. Also present were County Administrator Ian Goldberg and County Counsel Carrie Blacklock.

A quorum of members was physically present for the meeting.

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

PRESENTATIONS

1 **25-967** Adopt and present a resolution and plaque of appreciation honoring Deborah A. Doolittle, Payroll Officer (C), upon her retirement from the Auditor-Controller's Office with over 23 years of dedicated public service to Solano County (Chair Mashburn)

Attachments: A - Retirement Resolution

On motion of Chair Mashburn seconded by Supervisor James, the Board adopted and presented Resolution No. 2025-247, and a plaque of appreciation honoring Deborah A. Doolittle, Payroll Officer (C), upon her retirement from the Auditor-Controller's Office with over 23 years of dedicated public service to Solano County. So ordered by a 4-0 vote with Supervisor Vasquez absent. (see Resolution Book)

Enactment No: Resolution No. 2025-247

2 **25-948** Receive a presentation by the Department of Veteran Services on the selection of Mary-Lou Bermudez, Veterans Benefits Counselor, as the December 2025 "Employee of the Month," making her eligible to use the parking space designated for this program

Received

ITEMS FROM THE PUBLIC

Chair Mashburn invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:

A) Amber Searcy commented on the current cost of living conditions and labor negotiations.

B) Jennifer LaRiviere commented on the current staffing shortage and labor negotiations.

C) Solano County Agricultural Commissioner Ed King introduced the new Solano County Assistant Agricultural Commissioner Drew Raymond.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were no additions to or deletions from the Solano County Board of Supervisors' agenda for December 2, 2025.

APPROVAL OF THE AGENDA

On motion of Supervisor James, seconded by Supervisor Brown, the Board approved the agenda of the Solano County Board of Supervisors for December 2, 2025 as submitted. So ordered by a 4-0 vote with Supervisor Vasquez absent.

PUBLIC COMMENT ON CONSENT CALENDAR

Chair Mashburn invited members of the public to address the Board on items listed on the Consent Calendar. The following comments were received:

A) James Pierson commented on Consent Calendar Item 6 and expressed support for the Board assuming control of the emergency medical services authority, but raised concerns that the current RFP process does not allow bidders to acknowledge addendums.

County Counsel Carrie Blacklock explained that formal written addendums requiring proposer acknowledgment are intended for substantive changes to an RFP, which is not the case here. Ms. Blacklock further stated the only change being made is a name change to inform the public the County will be the contracting agency. Ms. Blacklock stated there are no changes in terms, conditions, or obligations and there will be no affect to the fairness or integrity of the RFP process.

Supervisor Williams commented on Consent Calendar Item 6 and requested clarification on the name change and the potential impact it may have on the RFP process, specifically with the State of California.

Ms. Blacklock stated that staff has already consulted with the state, which requested to be formally notified by addendum to the RFP once the designation has been officially made.

APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor James, seconded by Supervisor Brown, the Board approved the following Consent Calendar items by 4-0 vote with Supervisor Vasquez absent:

CONSENT CALENDAR

3 **25-946** Authorize the County's contribution of $1,000 from General Fund contribution allocated to District 2 to benefit the Benicia Community Action Council

Approved

4 **25-981** Approve the minutes of the Solano County Board of Supervisors' regular meeting of November 18, 2025

Attachments: A - November 18, 2025 Draft Minutes

Approved

5 **25-1018** Adopt three separate resolutions approving and accepting the exchange of property tax revenue between Solano County and the City of Vacaville resulting from the detachment of those territories from Solano Irrigation District identified by their LAFCO application number as: 2023-07 Lower Lagoon Valley; 2025-02 Brighton Landing Kairos School; and 2025-07 Lower Lagoon Valley 2

Attachments: A - 2023 07 Lower Lagoon Valley Resolution
B - 2025 02 Brighton Landing Kairos School Resolution
C - 2025 07 Lower Lagoon Valley 2 Resolution

Adopted

Enactment No: Resolution No. 2025-248, Resolution No. 2025-249, and Resolution No. 2025-250

6 **25-973** Adopt an ordinance amending Chapter 7.1 of the Solano County Code relating to the Local Emergency Medical Services Agency (LEMSA)

Attachments: A - (Red-lined) Ordinance
B - (Clean) Ordinance

Adopted

Enactment No: Ordinance 2025-1866

7 **25-963** Adopt a resolution and plaque of appreciation honoring Gilda P. Sanga, Accountant-Auditor III, upon her retirement from the Auditor-Controller's Office with 24 years of dedicated public service to Solano County

Attachments: A - Retirement Resolution

Adopted

Enactment No: Resolution No. 2025-251

8 **25-975** Approve a Lease Agreement with the Local Agency Formation Commission for 1,660 square feet of office space within the County Administration Center at 675 Texas Street in Fairfield; and Authorize the County Administrator to execute the Lease Agreement and any subsequent amendments, with County Counsel concurrence

Attachments: A - LAFCO Lease Agreement Solano

Adopted

9 **25-961** Authorize initiation of the County Administration Center Water Leak Restoration Project, consisting of immediate water-damage remediation and repairs; Approve an Appropriation Transfer Request (ATR) for $550,000 from the Accumulated Capital Outlay Contingency and County Liability Funds (4/5 vote required); Delegate authority to the General Services Director to solicit bids, award contracts, and, with County Counsel concurrence, take further actions and execute any amendments necessary to complete the repairs; and Authorize reimbursement to the Accumulated Capital Outlay Contingency Fund from insurance proceeds when received

Approved

10 **25-938** Approve a contract with Ukund Inc. for $180,000 to provide PDF remediation and accessibility compliance services for Solano County's public-facing documents for a term of December 3, 2025 through December 3, 2026; Authorize the County Administrator to execute the contract and any amendments, with County Counsel concurrence, up to a total aggregate of $74,999; and Approve an Appropriation Transfer Request (ATR) of $180,000 to move existing appropriations from salary savings to fund the contract

Attachments: A - Ukund Contract

Approved

11 **25-953** Adopt a resolution and plaque of appreciation recognizing Christina J. Stimmann, Behavioral Health Services Administrator, upon her retirement from Solano County Health and Social Services, with over 22 years of dedicated public service to Solano County

Attachments: A - Retirement Resolution

Adopted

Enactment No: Resolution No. 2025-252

12 **25-950** Approve a contract with Orchard Software Corporation for $622,290 to transition the current Orchard Laboratory Information Management System to the cloud-based Orchard Enterprise Lab system to be used in the Napa-Solano-Yolo-Marin Public Health Laboratory for the period of November 1, 2025 through June 30, 2028; and Delegate authority to the County Administrator to execute the contract and any subsequent amendments, with County Counsel concurrence, up to an aggregate of $74,999

Attachments: A - Orchard Software Corporation Contract

Approved

13 **25-954** Approve a fourth contract amendment with Meals on Wheels Solano County for $83,761, for a total contract amount of $464,230, to provide senior home risk assessments and fall prevention home assistive devices to older adults for the current period through March 31, 2026; and Delegate authority to the County Administrator to execute the amendment and any subsequent amendments, with County Counsel concurrence, up to an aggregate of $74,999

Attachments: A - Meals on Wheels Fourth Amendment
B - Links to Original Contract and Prior Amendments

Approved

14 **25-951**

Affirm the District Attorney's acceptance of a grant award from the Office of Traffic Safety Improving Alcohol and Toxicology Disciplines Grant Program in the amount of $75,000 to improve the testing capabilities in the Bureau of Forensic Services' alcohol and toxicology disciplines, for the period of October 1, 2025 through September 30, 2026; Authorize the District Attorney, with County Counsel concurrence, to execute any subsequent amendments associated with the grant award which are administrative or technical in nature; and Approve an Appropriation Transfer Request for $75,000 to recognize unanticipated State Grant Revenue offset by grant expenditures including fixed asset purchases (4/5 vote required)

Attachments: A - Grant Award

Approved

15 **25-952** Approve the appointment of Deborah Dickson to the Solano County Fair Board, representing District 1, to fill an unexpired term through July 31, 2028

Approved

16 **25-976** Approve the appointment of D'Angelo Paillet to the Park & Recreation Commission, representing District 1 for a term through December 31, 2029

Attachments: A - D Paillet - Application
B - D. Paillet - Resume

Approved

ITEMS FROM THE PUBLIC con't

There were no additional items from the public.

CLOSED SESSION

The Solano County Board of Supervisors recessed to Closed Session at 9:47 A.M. to discuss the following matters with no action to report:

17 **25-982**

1) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Pursuant to Government Code § 54956.9(d)(4)) - Initiation of litigation: 35 cases.

2) CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6): Solano County representatives: Director of Human Resources Niger Edwards, Charles Sakai, Sloan Sakai Yeung & Wong LLP, Asst. Director of Human Resources David Pak, Human Resources Manager Nick Balolong, County Administrator Ian Goldberg and Assistant County Administrator Debbie Vaughn. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

3) CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6) In Home Supportive Services Authority representatives: Director of Human Resources Niger Edwards, Assistant Director of Human Resources David Pak, Human Resources Manager Nicholas Balolong, County Administrator Ian Goldberg, Assistant County Administrator Debbie Vaughn: Employee organization: SEIU Local 2015

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

Chair Mashburn invited members of the Board to make comments or reports on meetings. The following comments were received:

A. Supervisor James invited the public to the Mad Hatter Parade in Vallejo on December 6, 2025.

B. Supervisor Brown commented on an article in the Los Angeles Times regarding California Forever and agriculture in Solano County.

C. Supervisor Williams commented on an event she attended over the weekend in Suisun Valley and invited the public to several upcoming holiday events in Fairfield and Suisun City.

D. Chair Mashburn invited the public to Vacaville's Merriment on Main tree-lighting event and extended well wishes to Supervisor Vasquez.

ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 9:52 A.M. Next meeting of the Solano County Board of Supervisors will be December 9, 2025 at 9:00 A.M., Board Chambers, 675 Texas Street, Fairfield, California.

_____

MITCH H. MASHBURN Chair
Solano County Board of Supervisors

IAN GOLDBERG, Clerk
Solano County Board of Supervisors

By _____
Veronica Lake, Deputy Clerk